

# LOYOLA ACADEMY DEGREE & PG COLLEGE



**ALWAL, SECUNDERABAD 500 010 TS**

(Autonomous and Affiliated to Osmania University)  
Re-accredited with 'A' Grade (3.50/4.00 CGPA) by NAAC  
A "College with Potential for Excellence" by UGC

## ST. IGNATIUS OF LOYOLA

(1491-1556)



**Founder of the Society of Jesus  
Student & Teacher - Soldier & Saint**

### TELEPHONES

#### College

Degree & PG : 040 - 27862363  
27860077

Junior : 040 - 27864620  
Fax : 040 - 27867939

#### Hostels

Boys' Hostel: 040 - 27862883

Girls' Hostel : 040 - 27862882

**Jesuit Residence : 040 - 27862044**

**URL: [www.loyolaacademyugpg.ac.in](http://www.loyolaacademyugpg.ac.in)**

**E-mail : [lacademyinformation@yahoo.in](mailto:lacademyinformation@yahoo.in)**

**Note : This Handbook is to be brought to the college daily.**

## **PRAYER TO GOD THE FATHER**

Our Father in heaven  
Holy be your name  
Your kingdom come  
Your will be done on earth  
As it is in heaven.  
Give us today our daily bread.  
Forgive us our sins  
As we forgive those who sin against us.  
Do not bring us to the test  
But deliver us from evil. Amen.

## **PRAYER TO LOVE & SERVE GOD**

Loving God! Teach me to be generous  
Teach me to love you and serve you as you deserve  
To give and not to count the cost  
To fight and not to heed the wounds  
To toil and not to seek for rest  
To work and not to look for reward.  
All I want to know  
Is that I do your most holy will.  
*(Prayer of St. Ignatius of Loyola)*

## **A TEACHER'S PRAYER**

O God, Enable me to teach with WISDOM  
For I help to shape the mind.  
Equip me to teach with TRUTH,  
For I help to shape the conscience.  
Encourage me to teach with VISION,  
For I help to shape the future.  
Empower me to teach with LOVE.  
For I help to shape the world.

# राष्ट्र गीत

( NATIONAL ANTHEM )

जन-गण-मन-अधिनायक जय हे !  
भारत भाग्य विधाता !  
पंजाब, सिंधु, गुजरात, मराठा,  
द्राविड-उत्कल-वंगा  
विंध्य-हिमाचल यमुना-गंगा  
उच्छल जलधि तरंगा  
तव शुभ नामे जागे  
तव शुभ आशिष मागे  
गाहे तब जय-गाथा  
जन-गण-मंगल दायक जयहे।  
भारत भाग्य विधाता।  
जय हे, जय हे। जय हे।  
जय, जय, जय, हे ।

## PLEDGE TO THE NATION

India is my country  
All Indians are my brothers and sisters.  
I love my country  
And I am proud of its rich and varied heritage.  
I shall always strive to be worthy of it.  
I shall give my parents, teachers and all elders respect  
And treat everyone with courtesy.  
To my country and my people  
I pledge my devotion;  
In their well-being and prosperity alone  
Lies my happiness.

## జయ జయహే తెలంగాణ జననీ జయకేతనం

జయ జయహే తెలంగాణ జననీ జయకేతనం  
ముక్కోటి గొంతుకలు ఒక్కచైన చైతనం  
తరతరాల చరితగల తల్లీ నీరాజనం  
పది జిల్లాల నీ పిల్లలు ప్రణమిల్లిన శుభతరుణం  
జై తెలంగాణ - జై జై తెలంగాణ

పోతనది పురిటిగడ్డ, రుద్రమది వీరగడ్డ  
గండరగండడు కొమురం భీముడే నీ బిడ్డ  
కాకతీయ కళాప్రభల కాంతిరేఖ రామప్ప  
గోలుకొండ నవాబుల గొప్ప వెలుగే చార్ మినార్  
జై తెలంగాణ - జై జై తెలంగాణ

జానపద జన జీవన జావలీలు జాలువారే  
కవి గాయక వైతాళిక కళలా మంజీరాలు  
జాతినీ జాగృత పరచే గీతాల జన జాతర  
అనునిత్యం నీ గానం అమ్మ నీవే మా ప్రాణం  
జై తెలంగాణ - జై జై తెలంగాణ

సిరి వెలుగులు విరజిమ్మే సింగరేణి బంగారం  
అణువనువు ఖనిజాలే నీ తరువుకు సింగారం  
సహజమైన వన సంపద సక్కనైన పూవుల పొద  
సిరులు పండే సారమున్న మాగాణి కరములీయ  
జై తెలంగాణ - జై జై తెలంగాణ

గోదావరి కృష్ణమ్మలు మన బీళ్ళకు మళ్ళాలి  
పచ్చని మాగాణాల్లో పసిడి సీరులు పండాలి  
సుఖశాంతుల తెలంగాణ సుభిక్షంగా ఉండాలే  
స్వరాష్ట్రమైన తెలంగాణ స్వర్ణయుగం కావాలి  
జై తెలంగాణ - జై జై తెలంగాణ

# STUDENT'S PARTICULARS (2017-2018)

1. Name of the Student: \_\_\_\_\_

(In block letters as per SSC Memo)

2. Department : \_\_\_\_\_ Class : \_\_\_\_\_

3. Unique ID No : \_\_\_\_\_

4. Date of Birth : \_\_\_\_\_ Blood Group: \_\_\_\_\_

5. Religion : Catholic / Christian / Hindu / Muslim / Sikh / Others:

Specify \_\_\_\_\_

6.

Particulars	Father	Mother	Local Guardian
Name:			
Mobile No.:			
Occupation:			
Office Address with Tel Nos.:			
Present residential address with Tel Nos.:			
Permanent residential address:			
If staying in a private Hostel:	Address:		Warden's Contact No:

- The college reserves the right to cancel the admission of the candidate at any stage, if and when it is detected that the admission is against the rules and was secured by giving WRONG or INCORRECT information.

7. a) Please mention if the student has any chronic ailment, for timely medical care: \_\_\_\_\_

b) Any precautions to be taken for the same (specify):  
\_\_\_\_\_

8. Person to be contacted in case of an emergency

Name : \_\_\_\_\_

Relationship : \_\_\_\_\_

Tel No., Mobile No. & Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I, hereby, declare that I fully understand the rules, regulations, attendance system and the examination pattern of Loyola Academy and agree to abide by the same.

Signature of the Parent/ Guardian

Signature of the Student

Date : \_\_\_\_\_

Place : \_\_\_\_\_

**Note:** Any case of breach of rules and regulations of the College may result in suspension or expulsion from the College, depending upon the gravity of the case. (As per the State Government Education Code)

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# LOYOLA ACADEMY

## VISION:

To impart higher education with integral formation which involves academic excellence, spiritual growth, social commitment and value based leadership.

## MISSION:

It is to form “men and women for others” and mould our students as global citizens with competence, conscience and compassionate commitment. Special concern is shown towards the socially and economically underprivileged students.

## OBJECTIVES:

We fulfill this Vision-Mission

- through a more integrated formation in academics and spirituality, as well as through value-based training and social commitment;
- by creating an ambience for *Ignatian Pedagogy Paradigm*, namely “Learning, Experience, Reflection and Action” and by implementing the following:
  - Developing in students, knowledge as well as skills
  - Guiding them to grow in wisdom and harmony
  - Nurturing in them a deep sense of right values
  - Directing them in fostering healthy relationships
  - Celebrating with them diverse forms of faiths and culture
  - Helping them to develop as holistic persons and
  - Motivating them to become aware of the socio, cultural, religious and economic realities, locally and globally, and to respond to them creatively and constructively.

VISION  
MISSION &  
OBJECTIVES  
OF  
LOYOLA  
ACADEMY -  
A  
JESUIT  
EDUCATIONAL  
INSTITUTION



## ORIGIN AND GROWTH OF LOYOLA ACADEMY

Loyola Academy (LA) is managed and administered by the members of the Society of Jesus belonging to the “Jesuit Province Society- Hyderabad”, covering both the states of Telangana and Andhra Pradesh.

The Society of Jesus is an International Catholic Religious organization of men founded in 1540 by St. Ignatius of Loyola. These religious men, popularly known as “**Jesuits**”, are about 17,000, spread all over the world, of whom over 4000 are working in 20 provinces of India. In Telangana and Andhra Pradesh states alone, about 220 Jesuits are working in Schools and Colleges, Youth and Social Service centres, Spirituality and Counselling centres and in Parishes and Missions of the Catholic Church.

LA was founded by **Rev Fr TJ Baliah SJ** in 1976 with Intermediate Courses, also offering an Associate Degree in Chemical Technology. It then developed into a Degree (1978) and PG (1993) College. LA is situated in Old Alwal, Secunderabad, Telangana, India.

LA is blessed with a fairly spacious campus of about 134 acres of land, with playfields and a research farm. It is affiliated to the prestigious Osmania University. LA Degree College was granted autonomous status in 1992 by the University Grants Commission. The same autonomy was granted to the PG College in 2010 by Osmania University. Appreciating the achievements and qualitative pursuit of higher educational needs, UGC has awarded LA a rare status known as a “**College with Potential for Excellence**” (CPE) in the year 2008 and has also extended CPE phase II projects in the year 2015.

In addition to this, National Assessment and Accreditation Council accredited this college in the year 2005 and recredited in 2011 and, for the second time, awarded ‘A’ grade (3.50 out of 4.00 CGPA), in recognition of its excellent contribution to the cause of higher education. The College will be going for III cycle of NAAC Reaccreditation during this academic year.

ORIGIN  
AND  
GROWTH  
OF  
LOYOLA  
ACADEMY

Sl. No.	Name of the Course	Year of Commencement
<b>UNDER - GRADUATE COURSES</b>		
01.	B.Sc. Chemical Technology	1978
02.	B.Sc. (Hons) Agri. Sci. & Rural Develop. (4 years) *	1983
03.	B.Sc. Computer Science & Engineering	1988
04.	B.Com. Honours	1991
05.	B.Sc. Electronics Technology	1991
06.	B.Sc. Computer Systems & Engineering	1994
07.	B.Com. Advt., Sales Promotion & Sales Managt.	1994
08.	B.Sc. Biotechnology, Chemistry & Genetics	2001
09.	B.Com. General	2003
10.	B.A. Mass Communication	2004
11.	B.Sc. Food Technology & Management	2004
12.	B.A. Psychology, English & Journalism	2006
13.	B.Sc. Maths, Statistics & Computer Science	2007
14.	B.Sc. Multimedia & Animation	2008
15.	B.Com. Computers	2010
16.	B.B.A. Bachelor of Business Administration	2011
17.	B.Com. International Accounting and Finance	2016
18.	B.Sc. Computer Data Science & Analytics Engg.	2016
<b>POST - GRADUATE COURSES</b>		
01.	M.C.A. Master of Computer Applications	1993
02.	M.B.A. Master of Business Administration	2001
03.	M.Sc. Organic Chemistry	2003
04.	M.Sc. Biotechnology	2006
05.	M.Sc. Food Technology & Management	2013
<b>MCA /MBA</b>		
a) <b>Category A Seats (ICET seats):</b> Candidates must qualify in I-CET (Integrated Common Entrance Test conducted by the University) and admissions are made by the I-CET Convenor.		
b) <b>Category B seats (Management seats):</b> Admissions made by the Management (ICET not mandatory).		
<b>M.Sc. Biotechnology and M.Sc. Organic Chemistry</b>		
a) <b>Category A seats:</b> Candidates must qualify in PG-CET Examination (Post Graduate Common Entrance Test). After PG-CET results, candidates are to contact the Director, PG Admissions, Osmania University.		
b) <b>Category B seats (Management seats):</b> Admission made by the Management (PG-CET not mandatory)		
<b>NB:</b> Those who apply for M.Sc. Biotechnology should have studied Chemistry in all three years of their degree course.		
<b>M.Sc. Food Technology &amp; Management.</b>		
Admissions are made by the College.		

\*Upgraded to a Four-Year Degree Course in the year 2000.

## **JESUIT EDUCATION FOR TRANSFORMATION OF PERSONS & SOCIETY**

### **1. Dedication to Human Dignity from a Jesuit Faith Perspective**

- Men and women are created in love to reflect the wisdom and goodness of God.
- The continued presence of Jesus Christ's Spirit enhances human dignity.
- Men and women are
  - o enfolded in God's care and compassion
  - o offered companionship as brothers and sisters and
  - o empowered to complete the compassionate mission of Jesus Christ on earth
- Jesuits believe that their colleagues from other religious and ethical traditions share this dedication to human dignity and work for its implementation.

### **2. Reverence for and an Ongoing Reflection on Human Experience**

- A Jesuit College must be a place of intellectual honesty, pluralism and mutual respect/reverence
- Reverence was pivotal for St. Ignatius of Loyola, reverence for him was an attitude of regard
  - before the majesty of God and
  - for all that God has created both as a gift from God and as a way to God's presence
- The Jesuit ideal of seeking and finding God in all things is inspired by this sense of reverence
- This ideal
  - promotes a rigorous yet sensitive attention to the demands of the professions and of technology
  - exults in the world of creative energy in literature and music, in art and theatre, in business and in the sciences
  - engages the world both locally and globally

### **3. Creative Companionship with Colleagues**

- The contemporary Jesuit College is committed to creating a community of dialogue and service
- Service signifies a mutual willingness among faculty, staff and administration to enhance the entire

**WHAT  
IS  
THE  
WORLD  
VISION  
OF  
THE  
JESUITS?**

environment of learning and service within the college community and between it and the world outside

#### **4. Focused Care for Students**

- At the heart of the Jesuit educational ideal is community care for the integral development of the students
- Everyone - faculty, staff, administration and board members—play a role in student development
- In their relationship with students, faculty and staff inevitably model what they value
- In communicating those values, they act as mentors to their students
- The following student-concerns demand our attention and response:
  - the pursuit of wisdom and competence
  - the quest for psychological maturity and spiritual depth
  - the desire for ethical grounding and
  - the challenge of social solidarity and global awareness

#### **5. Well-Educated Justice and Solidarity**

- Justice, primarily, is God's saving action for men and women
- Each Jesuit College must examine its own social environment, including its own commitment to justice and solidarity
- Solidarity with the rest of the human race means
  - working together as human family to meet effectively the challenges of worldwide hunger, ignorance, disease and violence;
  - extending of care to those close at hand who have been ignored or abandoned within our society; and
  - a commitment to change the economic, political and social structures that enslave, dehumanize and destroy human life and dignity.
- More and more Jesuit institutions provide supervised opportunities for their students to meet and to learn from people from other economic and social groups through
  - community service, love for environment.
  - service-learning projects,
  - immersion experiences and
  - faculty-student research projects.

WHAT  
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# ST. IGNATIUS OF LOYOLA

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Founder of the Society of Jesus  
Student & Teacher - Soldier & Saint

## Passion for Life

Íñigo López de Loyola was born in the Basque Country, Spain, in 1491. The youngest of 13 children, Íñigo López was brought up by María de Garín, the local blacksmith's wife, after his own mother died soon after his birth. He later became a page in the service of a relative, Juan Velázquez de Cuéllar, treasurer of the kingdom of Castile. As a young aristocrat Ignatius had a "love of martial exercises and a vainglorious desire for fame." At this period he framed his life around the stories of adventures. Joining the army at seventeen he strutted about "with his cape slinging open to reveal his tight-fitting hose and boots, a sword and dagger at his waist."

## Grit and determination in times of adversity

His diplomacy and leadership qualities made him very useful to Duke Antonio Manrique de Lara. Under the Duke's leadership, he participated in many battles without injury. But when a French-Navarrese army stormed Pamplona's fortress on May 20, 1521, a cannonball wounded one of his legs and broke the other. He was thirty, then. Soldiers carried the wounded Íñigo to his ancestral home to recuperate from wounds received in battle. He was very concerned about the injuries and had several surgical operations, which were very painful in the days before anesthetics.

## Passion for reading leads to a desire to change

During his days of recovery he asked for books on chivalry, his favorite reading, but there were no such romances in the Loyola castle in Spain. Instead he was given the only books in the house: the "Life of Christ" and a collection of the "Lives of the Saints". Íñigo set about reading them: as he continued to read these books, he continued to reflect. He asked himself "If St. Francis could do this, why not I? If St. Dominic could do this, why not I?" The more he reflected, the more did God become the centre of his life. His injury at Pamplona was God's way of telling him that He wanted him in the service of Jesus Christ, the eternal King.

WHERE  
DID  
IT  
ALL  
BEGIN?  
AND  
WITH  
WHOM?

WITH  
IGNATIUS  
OF  
LOYOLA  
OF  
COURSE!

WHAT  
ONE  
STUDENT  
WHO HAS  
PASSION  
FOR GOD  
AND  
FOR  
NOBLE  
THINGS  
IN  
LIFE  
CAN  
DO!

### **A romantic knight, now a passionate Pilgrim of God**

By March 1522, Iñigo's right leg was sufficiently healed for him to put his plan into action. Every knight in his time would stand guard at the door of his lady-love. For Inigo it would no longer be the earthly ladies. On 24 March he went to Mother Mary's altar at Montserrat, and spent the whole night in a vigil of arms, kneeling or standing before her. At dawn he offered his sword and dagger to Our Lady, hanging them on the chapel wall. He gave the fine clothes he was wearing to a beggar and clothed himself in his sackcloth-tunic. A romantic knight now became a passionate Pilgrim of God.

### **A docile Student of the 'school-master' God**

Iñigo became God's student. On his way to Barcelona he stopped at Manresa, a town on the banks of the river Cardener. There he spent ten months in total communion with God. He spent seven hours a day in prayer in a cave he had discovered. For several hours a day he helped the sick in the hospital of St. Lucy. God – he says- was like a school master teaching him step by step. He read other spiritual books, among them the "Imitation of Christ", a book which he always esteemed. Whenever a passage from his reading particularly struck him, he jotted it down in the notebook he carried. In the same note book he recorded his meditations and the illuminations he received in prayer. It was from this little book that his famous Book of Meditations, called the "Spiritual Exercises", would later emerge.

### **Passion to live and work in his Master's Holy Land**

Iñigo visited the Holy Places in the ancient city of Jerusalem. He prayed and walked on the streets where Jesus his Master had walked. Since he was unable to remain in the Holy Land, Iñigo, now thirty-three years old, had to chart his future anew. His only desire was to help people to come closer to God; so he decided to study for the priesthood. At the age of 34 he began to study Latin grammar, sitting in class with young boys.

### **Passion to lead people to God makes him a dedicated Student**

When he had finally mastered the elements of Latin, he moved to the renowned University at Alcalá. In that great University City Iñigo gathered students and grownups about him, speaking about prayer and explaining to them the

meaning of the Gospels, St. Paul, the Ten Commandments, and so forth. As some complained that he was not qualified enough to teach others about God, Iñigo went to Salamanca to continue his studies at its famous university. From there, at the age of 38, he went to Paris and for seven years studied there: Latin grammar, philosophy and theology. To support himself during these years he spent two months each summer begging for money from the rich Spanish merchants and saving it for the rest of the year.

### **A Magnetic Personality attracts many good Student-Friends**

In Paris he shared a room with Peter Faber and Francis Xavier. His magnetic personality attracted many young students to him. James Laynez, Alphonsus Salmeron, Nicholas Bobadilla and Simon Rodrigues joined him soon. He was for them a friend, philosopher and spiritual guide. With three more (Claude LeJay, Paschase Broët, and John Codure who came later), Ignatius would start the 'Company of Jesus' in 1540 to love God and serve humanity.

### **A Teacher and Educationist with a heart for the downtrodden**

When Iñigo received his Master's degree at Eastertime in 1534, the university Latinized his name, and thenceforth he used the name **Ignatius**. He continued to teach the lettered and the unlettered, the rich and the poor, elders and children. He taught them about God, religion and prayer and cared for the sick in hospitals.

Iñigo was also attuned to the needs of the people around. He established the House of St. Martha for women unfortunately pushed into prostitution. He built a home for young girls who were especially in danger of being exploited. He founded an orphanage for those who lost their parents. He built a house for those who came in search of Christ.

He started the Roman College in 1551 as a model for all Jesuit colleges throughout the world. In 1552 he opened a college in Rome for seminarians to prepare themselves better to preach Christ.

### **Inigo, Ignatius, becomes St. Ignatius of Loyola**

Ignatius died on 31 July, 1556. When the body was made ready for visitors, there was a long line of cardinals, bishops and priests, of Rome's nobility and Rome's poor, all coming to kiss the holy venerable hands of the Founder of the Society of Jesus. He was declared a Saint by the Church in 1622. The day he died and went home to Jesus whom he loved dearly is celebrated as his Feast Day: 31 July.

## RECTORS OF LOYOLA ACADEMY

1976 - 1978	Rev Fr Antony J. Thamby SJ
1978 - 1980	Rev Fr Tharigopula J. Balaiah SJ
1980 - 1985	Rev Fr Mathew Vattakunnel SJ
1985 - 1990	Rev Fr Uppuluri S. Paul SJ
1990 - 1993	Rev Fr J. Thainese SJ
1993 - 1999	Rev Fr M. Louis Philip SJ
1999 - 2001	Rev Fr J. Thainese SJ
2001 - 2006	Rev Fr M. V. Amalanathan SJ
2006 - 2009	Rev Fr Dr K. S. Casimir SJ
2009 - 2012	Rev Fr Gujjula A. P. Kishore SJ
2012 - 2015	Rev Fr K. A. Stanislaus SJ
2015 - 2017	Rev Fr A. Santiago SJ
2017-	Rev Fr S. Raju SJ

## CORRESPONDENTS OF LOYOLA ACADEMY

1976 - 1980	Rev Fr Nelapaty Joseph SJ
1980 - 1985	Rev Fr Mathew Vattakunnel SJ
1985 - 1993	Rev Fr Uppuluri S. Paul SJ
1993 - 1995	Rev Fr C. Peter Raj SJ
1995 - 1998	Rev Fr Tharigopula Inniah SJ
1998 - 1999	Rev Fr M. Louis Philip SJ
1999 - 2001	Rev Fr Uppuluri S. Paul SJ
2001 - 2006	Rev Fr M.V. Amalanathan SJ
2006 - 2009	Rev Fr Dr K. S. Casimir SJ
2009 - 2012	Rev Fr Cheruparambil J John SJ
2012 - 2013	Rev Fr Dr Dasari Showraiah SJ
2013 - 2015	Rev Fr Dr A. Francis Xavier SJ
2015 -	Rev Fr J. Thainese SJ

## PRINCIPALS OF LOYOLA ACADEMY

1976 - 1980	Rev Fr Nelapaty Joseph SJ
1980 - 1985	Rev Fr Mathew Vattakunnel SJ
1985 - 1993	Rev Fr Uppuluri S. Paul SJ
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- 5 Mr. H. Davidson 04416217

### Creative Heads

- 1 Mr. Mahendran 15027009
- 2 Ms. Punyaswi 15012027

### Media Heads

- 1 Mr. Daniel Sukumar 15012054
- 2 Mr. Chirag 15011008

### Event Co-ordinators

- 1 Ms. Shravani 15022021
- 2 Ms. Meenakshi 15029011
3. Mr. T. Venkatesh 15027024
4. Mr. Datta Prasad 15027014

### Documentation Heads

- 1 Ms. Sneha 15021013
- 2 Mr. Dheeraj 15014035
3. Mr. Apuroop 15022044
4. Ms. Sanjana 15018011

### Discipline Heads

- 1 Mr. Deepak Reddy 15013035
- 2 Ms. A Ramya 15022001

## ASSISTANT DISCIPLINE CO-ORDINATORS

1.	Shilomina	DCT	111715011021
2.	N. Tarun	DAG	111715012052
3.	V. Preethi Reddy	DCS	111715013028
4.	Charuna Singh	DCE	111715016005
5.	Bridget Amanda Barton	DBA	111715029002
6.	Josthna	DET	111715015005
7.	Vishnu	DCH	111715014043
8.	Vineetha	DCG	111715019002
9.	Vinod	DCG	111715019052
10.	Atul Sharma	DBA	111715029027
11.	Harshita	DCP	111715017010
12.	Prathyush	DCC-B	111715028104
13.	P. Abigail	DFT	111715021015
14.	Yasavi	DBA	111715029022
15.	U. Nagaraju	DAD	111715027025
16.	Kruthi	DBA	111715029022
17.	Giftin	DMSCS	111715024024
18.	P. Shreya	DAD	111715027006
19.	Deepika	DFT	111715021009
20.	Raghavendra	DEL	111715022059
21.	Ms. Glory Joanna Manne	NMFT	1117-134-16-614
22.	Mr. A. Sai Krishna	NMBA	1117-044-16-208
23.	Mr. B. Tarun Kumar	NMCH	1117-134-16-315
24.	Ms. D. Hima Bindu	NMBT	1117-134-16-422
25.	Mr. Vikash Kumar	NMCA	1117-044-16-137

## COLLEGE CLUBS

### **Dance Club**

Mrs. Saras Chandra  
Mrs. P.M. Mamatha Rani  
Mrs. S. Hemalatha

### **Dramatics Club**

Sahitya  
Mrs. Grace Sarojini Israel  
Mrs. G. Anitha Mary

### **Literary Club**

Dr Anjali Malia  
Dr Sonika Sharma  
Mrs. P. Sudha Rani

### **Music Club**

Mrs. Sritama Maitra  
Ms. Jessica Kamthan  
Dr. Ch. Sirisha

### **Drawing & Painting/ Arts Club**

Mr. B. Bhaskara Rao  
Mr. A. Ramesh

### **Elocution Club**

Ms. D Elsita  
P.Y. Radhika  
Mr. N. Ghosh

### **Debate Club**

Mrs. S.P. Mydhylli  
Ms. Chalcedony Kaitha  
Mrs. G.L Aparna

### **G K Club**

Mr. P.V.R.S. Prasad  
Mrs. A. Esther Sandhya  
Mrs. Y. Anjani Kumari

### **Photography Club**

Mr. B. Bhaskar Rao  
Mr. P. Vikram Kumar

### **Film Club**

Mr. S. Uma Maheswar Rao  
Mr. P. Santosh Kumar

### **Innovation Club**

Mrs. V. Theresa Vinayasheela  
Mr. I. Balaji  
Dr Sowbhagya Laxmi

### **Entrepreneurs' Club**

Mrs. Kavitha Joshi  
Mr. Kumar Ashutosh  
Mrs. E. Praveena

### **Economics Club**

Mrs. Sunindita Pan  
Ms. Shivaranjani Yadav

### **Consumer Awareness Club**

Dr Ratnavani  
K.B. Sharath Chandra Raju

**Club should gather atleast twice in a week after college hours and respective present a report of the activities to their heads.**

### **S (FT)<sup>2</sup> Club / Food Tech. Club**

Mr. A. Ravinder  
Mr. M. Karthik



## ACADEMIC INFORMATION

The academic year consists of two semesters. At the undergraduate level, the curriculum is spread over three years, except B.Sc. (Hons.) Agricultural Science and Rural Development, which lasts for four years. The duration of a semester is approximately 16-18 weeks, each consisting of six working days with a day order schedule having six hours per day.

In the academic year 2016-17, the college introduced the Choice-Based Credit System (CBCS). All degree students are expected to earn a minimum of 135 Credits for the completion of the Undergraduate Degree Course. Besides these credits, they should also put in 50 hours of social service under PLANET Programme. Students are also encouraged to get certificates by involving themselves in NSS/NGC/SPORTS & GAMES/AICUF/ Women's Cell/NCC etc.

The second year students, besides undergoing the regular curriculum, also choose one General Elective from across the streams. These courses are add-on and career-oriented which will make them more employable after completing their respective Degree Course.

In order to make the students research-oriented, all the final year students are to undertake a Project Work and submit their Dissertation as well as take a Viva Voce. All these components of the Degree Curriculum under the CBCS have to be completed before one gets one's Undergraduate Degree.

### CHOICE-BASED CREDIT SYSTEM

#### CHOICE-BASED CREDIT SYSTEM CHART

<b>Part I: Languages &amp; Foundation Courses</b>	<b>Part II: Major Subjects</b>
1. English 2. Indian Heritage and Culture 3. Value Education	1. Core Subjects 2. Environmental Studies 3. General Elective 4. Fundamentals of Information Technology
<b>Part III : PLANET (Social Service)</b>	5. Project Work

## EVALUATION

The College has adopted the system of valuation based both on Continuous Internal Assessment (C.I.A.) and Semester-End Examination (S.E.E). The C.I.A and S.E.E. will have the weighting of 40% and 60% respectively. C.I.A. consists of Weekly Tests, Assignments, Seminar/Viva Voce, Mid-Semester and Pre-Final Exams as part of Theory. C.I.A. consists of Practicals (laboratory work etc.) too. The student's regularity, as indicated by attendance, will also be taken into account for C.I.A. The S.E.E. will be in the form of a comprehensive written examination for each course at the end of the semester and most of the subjects have Practical Exam too. The question papers for these examinations will be set by experts chosen from outside the College and answer scripts will be valued by external examiners.

### **Continuous Internal Assessment (CIA):**

1) A student becomes eligible to appear for the Semester-End Examinations only if he/she has secured the **MINIMUM ATTENDANCE OF 75%**. If he/she fails to get the minimum attendance, he/she has to repeat that Semester in the following academic year. His/her name will be off the rolls for the following semester.

In case a student is absent from classes due to grave illness/accident, he/she should have a minimum of 65% of attendance and should have already obtained permission prior to their absence due to grave illness/accident. However, medical certificate for minor ailments like cold, cough and fever will not be accepted. They should submit a Medical Certificate issued by a registered medical practitioner along with the medical prescription on the first day that he/she returns to regular classes. Medical certificates that are submitted later or just before the Semester End Exams will NOT be accepted.

## ELIGIBILITY TO APPEAR FOR THE SEMESTER- END EXAMI- NATIONS (SEE) & MEDICAL LEAVE

### Attendance Marks

Percentage	Marks Allotted	Percentage	Marks Allotted
75.1 to 77.5	01	87.6 to 90.0	06
77.6 to 80.0	02	90.1 to 92.5	07
80.1 to 82.5	03	92.6 to 95.0	08
82.6 to 85.0	04	95.1 to 97.5	09
85.1 to 87.5	05	97.6 to 100	10

**N.B:** The attendance of the previous month will be displayed in the first week of every month in the Information Kiosk. It is the student & parent /guardian's responsibility to verify it and in case of a shortage of attendance, to meet the HOD/Block In-charge /Vice-Principal concerned.

2) A student can appear for the Semester-End Examinations only if he/she has obtained a minimum of **40%** marks in the Continuous Internal Assessment (CIA). Under the CIA system in the college, there are **Weekly tests, Mid-Semester Exam, Pre-final Exam, Assignment, Viva/Seminar and Attendance**. Weekly test is conducted for 50 minutes, Mid Semester for 2 hours, Pre-final Exam for 3 hours and Semester-End Exam (SEE), both Theory and Practical, is conducted for 3 hours each. The pass marks for S.E.E. Theory and Practical are 40% and 50% respectively.

ATTENDANCE  
MARKS  
AND  
CIA  
COMPO-  
NENTS

#### CIA Components for all UG courses (Theory):

Component	Marks Allotted	Component	Marks Allotted
Weekly test	15	Assignment	05
Mid-Semester	25	Viva/Seminar	05
Pre-final Exam	40	Attendance	10

**Grand Total = 100 (100 will be converted into 40 as per CIA Weighting and SEE Weighting is 60)**

**RE-EXAM  
NORMS  
(CIA)**

**CIA Components for all UG courses  
(Practicals):**

<b>Component</b>	<b>Marks Allotted</b>
Attendance	05
Observation / record book	05
Practical skills acquired	10
Pre-final Practical (3 hours)	20
<b>Total Marks for CIA</b>	<b>40</b>

3) In principle, there is no re-examination. However, under extraordinary circumstances and for genuine reasons on a case to case basis, it is the Principal's discretion to call all the officials concerned to decide whether or not to give permission for a re-examination. In case of accident, grave illness or death (in the family), the Principal/Vice-Principal should be informed immediately and a written permission to be absent from the exams should be obtained by the parent / guardian. The decision to conduct or not to conduct the re-examination rests with the Principal/Vice-Principal and will be examined case by case, purely on the merit of the case. The decision of Principal/Vice-principal is final and binding.

For applying for re-examination, the students along with their parents should approach the Vice-Principal with all the necessary documents, who, in consultation with the Block In-charge and the Head of the Department concerned, would analyze the case and forward it to the Principal. The Principal would finally decide whether or not to permit the student to take a re-exam and the same would be communicated to the COE on a case-to-case basis. If permitted, the Examination Coordinating Cell headed by the Chief Superintendent of Exams, coordinates the conduct of the re-exams.

The Semester-End Examinations will be held in the month/s of **OCTOBER/NOVEMBER** and in the month/s of **MARCH/APRIL** every year under normal circumstances.

### **Semester-End Examinations (SEE):**

- 1) Passing the first year subjects (I Year – Semester- I & II: Theory and Practical) is mandatory to be promoted to the Third year. If there is any backlog, **NO INSTANT EXAM** is conducted.
- 2) The number of backlogs, if any, in any year shall not exceed 50% of the papers prescribed for that year.
- 3) There will be no re-evaluation of the practical exams.
- 4) No re-exam will be conducted if a student misses the final practical or theory (SEE) under any circumstances.

SEMESTER  
END  
EXAMI-  
NATIONS

<b>I Year – I Semester</b>	a	Admission
<b>I Year – II Semester</b>	a	Regular course of study of I Year - Semester I
<b>II Year – I Semester</b>	a	Regular Course of Study of I Year - Semester II
	b	The number of backlogs, if any, of I Year - Semester I & II shall not exceed 50% of the papers prescribed for the I Year - Semester I & II
<b>II Year – II Semester</b>	a	Regular Course of Study of II Year-Semester I
<b>III Year – I Semester</b>	a	Pass in I Year-Semesters I & II (both Theory and Practical)

RULES  
OF  
PROMOTION  
TO  
VARIOUS  
SEMESTERS

**RULES  
OF  
PROMOTION  
TO  
VARIOUS  
SEMESTERS  
(Contd.)**

	b	Regular Course of Study of II Year - Semester II
	c	The number of backlogs, if any, of II Year - Semester - I & II shall not exceed 50% of the papers prescribed for II Year - Semester I & II
<b>III Year – II Semester</b>	a	Regular Course of Study of III Year - Semester I
<b>IV Year – I Semester</b>	a	Pass in second year – Semesters I & II (both Theory & Practical)
	b	Regular Course of Study of III Year – Semester II
	c	The number of backlogs, if any, of III Year – Semester – I & II shall not exceed 50% of the papers prescribed for III Year – Semester I & II
<b>IV Year – II Semester</b>	a	Regular Course of Study of IV Year – Semester I, i.e. Students have to complete both Industry Internship and RAWEP.
<p><b>NB:</b> 1) Where the total number of subjects (both Theory and Practical) is odd, the student is given the advantage (e.g., If the total number of subjects for a year is 19, the student is expected to clear at least 9 of them). No instant exam for outgoing students will be conducted.</p>		

2) There is no instant exam in the Examination System of Loyola Academy.

3) Those who have not completed the course of study within the double duration of the course are not eligible to appear for any examination to clear the failed papers. They automatically forfeit their admission. (e.g. if one has joined for a 3-year degree in the academic year 2016-17, one should complete one's degree by 2021-22).

4) Payment of the exam fees and receipt of hallticket does not automatically make a student eligible for examination.

**GRADING:** Grading is done as per SGPA & CGPA norms.

### **SGPA & CGPA**

As part of Choice-based Credit System (CBCS), Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) has been implemented from the academic year 2016-17 onwards for the first year students admitted in 2016-17.

SEMESTER  
GRADE  
POINT  
AVERAGE  
&  
CUMULATIVE  
GRADE  
POINT  
AVERAGE

**DETAILS OF AWARD OF GRADES UNDER CHOICE  
BASED CREDIT SYSTEM (CBCS)**

Range of Marks	Grade Letter	Grade Points
85 – 100	O	10
70 – 84	A	09
60 – 69	B	08
55 – 59	C	07
50 – 54	D	06
40 – 49	E	05
00 – 39	F	00

**CALCULATION OF SGPA & CGPA:**

1.	Credit Points = No. of Credits Secured X Grade Points obtained in a given paper
2.	SGPA = $\frac{\text{Sum of Credit Points obtained in a Semester}}{\text{Total number of Credits in that Semester}}$
3.	CGPA = $\frac{\text{Sum of Credit Points obtained in all Semesters}}{\text{Total number of Credits in all the Semesters}}$
4.	Conversion Factor (CF) = Percentage of Marks – (CGPA/SGPA X 10)

**DETAILS OF AWARD OF DIVISION ON THE BASIS OF  
PERCENTAGE OF MARKS**

1.	$\geq 60\%$ and above	: 1st Division
2.	$\geq 50\%$ to $< 60\%$	: 2nd Division
3.	$\geq 40\%$ to $< 50\%$	: Pass Division



## INDEX

1	Part I	Languages, Foundational Courses
2.	PART II	Core Subjects & Electives
3.	PART III	* PLANET
4.	G.E.	General Elective
5.	S.E.	Subject Elective
6.	S.B.E.	Skill-based Elective
7.	A	Absent
8.	F	Fail
9.	M	Malpractice
10	P	Pass

**N.B:**

- 1 SGPA is computed only if the candidate passes in all the theory/practical papers with a minimum of 'E' Grade
2. If a candidate secures 'F' Grade in a theory/practical paper, he/she is considered to have failed in that paper.
3. \*Not considered for computing SGPA. However, the candidate has to secure a minimum of 'E' Grade to qualify for awarding of the Degree

## **GUIDELINES FOR ASSIGNMENTS / SEMINARS / VIVA VOCE**

### **Assignments**

Assignments should be given a month after the commencement of the semester, on a topic related to the syllabus. The students should submit a paper of not more than 5 pages on the topic, which could be their original work / perspective / understanding or the latest information on the same.

### **Seminar / Viva Voce**

It would be the lecturer's prerogative to decide whether to conduct a seminar or Viva Voce. The same should be conducted after consultation between the HOD and the lecturer who fix the dates for it after the mid-semester and before the Pre-final examination. However, it should be evenly spaced out so that they are not held in the last week before the Pre-final exams, and also that the entire burden does not fall on the students towards the end.

In the case of a seminar, the student explains his understanding or original idea of a concept that he deals with in the assignment, to the entire class. The duration of seminar does not exceed 5 minutes.

### **Viva Voce**

It is a one-on-one oral exam on the assignment submitted by the students, lasting around 5 minutes.

## GENERAL INFORMATION

§ The admission of the first year student is complete only on the payment of the total fee of the academic year.

§ The other (i.e. II / III / IV year) students will have to pay the semester fees in the bank before the classes resume for that particular semester and submit the challan/online transaction number (NEFT/UTR No.) in the college office **before the commencement of the semester**, failing which their names will not be found on the nominal rolls.

§ Fees once paid will not be returned back at any cost.

§ As per the requirements of CBCS, every student has to complete a few Skill Enhancement Courses (SEC). These courses are offered in addition to the regular courses of the college and are not part of the regular course syllabus.

§ Hence, besides the college fee, students will be charged a fee for each skill enhancement course depending on the nature of the course and the resource person (trainer / expert / specialist) needed.

§ A student will be given a certificate for each course on successful completion of the course.

Note : All the College fees are paid in the IOB, Loyola Academy branch, by way of a bank challan issued by the college office. Hence, it is illegal for any student or staff to collect any fees or raise any fund from any student or staff for any purpose or organization on the college premises or to direct the student or staff to pay any fee or to make any contribution to any organization without the explicit written permission of the Principal.

COLLEGE  
FEE

SEC  
under  
CBCS

Extension Programme is the third important limb of University Education along with teaching and research. Loyola Academy Degree & PG College in its efforts to lay stress on this aspect has undertaken an ambitious social program i.e., PLANET (Project of Loyola Academy for Neighborhood Empowerment and Transformation). The objective of this programme is to inculcate in the students

PLANET

the spirit of social responsibility, besides academic excellence and spiritual growth. Even as they are encouraged to strive for acquiring more knowledge and skills through different courses, they are exposed to the stark social realities of rural and urban poor, to develop in them an attitude of deep concern for the neglected section of our society. In line with the mission of our college to mould, 'Men and Women for Others', PLANET Programme makes it mandatory for all the first year degree students to participate in social service extension activities.

### MEDICAL CONSULTATION

A Medical Doctor, is available for consultation and general medical checkup at the doctor's room (Room No.208, Inigo Block) on **weekdays** from 12.00-1.30 p.m. **Consultation is free** for staff and students.

### PLACEMENT CELL

§ The placement cell of the college helps facilitate the placement of eligible students in various private companies that visit our campus. This is merely an additional service rendered by the college and the management of the college does not promise nor is under any obligation to secure any specific jobs either in the private or public sectors.

### B.Sc. (Hons) Agri. Sci. & RD

§ The students of B.Sc. (Hons) Agricultural Science & Rural Development (IV/I semester) will follow the rules regarding **Industry Internship** and **RAWEP** (Rural Agricultural Work Experience Programme) as articulated in the manual on Industry Internship and RAWEP in the syllabus copy.

§ B.Sc. (Hons) Agricultural Science & Rural Development course is recognized by Osmania University under UGC, New Delhi, but not equivalent to B.Sc. Agriculture of PJTSAU, Hyderabad / ANGRAU, Guntur / any State Agricultural Universities, as the admissions are not done through EAMCET. This course does not come under Indian Council of Agricultural Research (ICAR), New Delhi.

§ There will be a major hike in the college fees in the fourth year B.Sc. (Hons) Agri.Science & Rural Development, as the fourth year course is un-aided / self-financed.

§ The fourth year B.Sc. (Hons) Agricultural Science & Rural Development students should have cleared the seventh semester fees in order to be eligible for industry Internship Presentation and RAWEP.

§ Although the University prescribes a minimum of 75% of attendance, this college insists on regular attendance in all classes. Hence, no one should be absent from class except for genuine reasons and with prior leave.

§ Students should check their attendance which will be displayed at the beginning of each month in the information kiosk.

§ Students can directly check their attendance on the student's portal.

## ATTEN- DANCE

§ Students are to regularly read the notices and circulars displayed in the **Information Kiosk** and other notice boards, regarding various matters such as examinations, fee payments, scholarship, extra and co-curricular activities, etc. Students will be solely responsible for their failure to follow the instructions given in the notices and circulars and adhere to the given schedule.

§ Students are advised to visit the information kiosk regularly for all important updates regarding the curriculum, notices and extra-curricular activities.

## INFORMATION KIOSK NOTICES & CIRCULARS

01. A student (past or present) desiring to obtain a certificate (transfer, conduct, study, age, etc.) shall apply for it in the prescribed form available in the College Office.

02. To obtain any certificate the student needs to apply 48 hours in advance.

03. Application for certificates should be addressed to the Principal.

04. The annual certificates of attendance and progress required for the End-Semester Examination will not be issued unless:

a) The Principal is satisfied with the student's progress and conduct.

b) The student has attended three-fourths of the total working days in the academic year.

## CERTIFI- CATES

## GENERAL NORMS

### DISCIPLINE/ PUNC- TUALITY

- § Students are expected to be punctual in attending all classes, especially, the First Hour in the morning and the Fourth Hour in the afternoon.
- § Attendance is taken at the beginning of each hour
- § No one is allowed to enter the class after the second bell.
- § If a student reaches after the class begins, he/she should stay in the library for the rest of the period and attend the next class.
- § All lecturers are expected to strictly enforce this rule.

### CLASS ROOM CONDUCT

- § Do not loiter anywhere on the College Campus during the class hours.
- § Do not transact any work in the College Office during the class hours.
- § Do not go to the canteen during the class hours or hang around the canteen unnecessarily after 4.00 p.m.
- § Do observe strict silence in the class after the second bell. Boys & girls are expected to be seated in the classroom seperately.

### CODE OF BEHAVIOUR AND CAMPUS CULTURE

- § Use English as a medium of communication on the campus.
- § The Government and the University have issued detailed instructions with regard to the banning of any sort of RAGGING on the College campus by any student. LOYOLA ACADEMY, right from the beginning, has enforced this ban on ragging or any type of intimidation with severe sanctions attached. Instant dismissal is the usual punishment for any offender in this regard.
- § Smoking, drinking or taking drugs on the College campus are strictly forbidden. Any violation of this rule will be viewed very seriously and appropriate penal action will be taken against the offender/s. Any student found drunk inside the campus at any time of the day or night, will be dismissed from the college.
- § No one should spoil the name of the staff or the officials or the institution or fellow students on the social network websites such as Face Book, Whatsapp, Twitter, Viber, Orkut etc. If any one does

so, legal action will be taken against the culprit based on cyber laws.

§ Students should not get involved in politics and hold membership in political student unions.

§ By order of the Supreme Court, the students are prohibited from using their mobile phones on the campus. No student is permitted to use any electronic gadgets like MP3, IPOD, etc on the campus.

§ All vehicles (Scooters, Motorbikes, Mopeds, Cycles, etc.,) should be parked only in the parking lot near the main gate. Pleasure riding on the campus is strictly forbidden.

§ Indulging in any malpractice or devoiding the rules & regulations of examinations will amount to serious consequences/cancellation of the papers during examinations.

MALPRACTICE  
DURING  
EXAMINATION

#### **DO'S:**

- ✓ Respect yourself and carry yourself with dignity. Be gentle and pleasant with fellow students. Be well-mannered towards all.
- ✓ Greet the staff with a smile, Treat one another with reverence. Get constant guidance from your Mentors.
- ✓ Respect lawful Authority: Management and Staff, Parents and Civil Authority.
- ✓ Wear your Identity Card in the campus at all times. Loss of Identity Card should be reported to the college authorities immediately. Bring the hand book daily to the College.
- ✓ Be regular and punctual to all the classes and labs. Be seated in your classroom immediately after the first bell both in the morning and the afternoon sessions.
- ✓ Inculcate the habit of exercising and playing any particular indoor or outdoor game every day after the College hours.
- ✓ Be studious in your studies and work hard to fulfill

CODE  
OF  
BEHAVIOUR  
AND  
CAMPUS  
CULTURE

your dreams. Clarify your doubts that very day from your lecturers/friends before you leave the campus.

- ✓ Maintain an absolute, attentive silence in the classroom/lab during class hours, except when you ask some intelligent questions!
- ✓ Form like minded groups among yourselves to discuss, read or clarify doubts during your spare time.
- ✓ Take care of your own belongings. Hand over lost articles to the Principal/Vice principal.
- ✓ Park your vehicles only in the place allotted for the purpose.
- ✓ Save water and electricity. Close taps after using them. When you leave the classrooms or labs, switch off lights and fans.
- ✓ Keep the classroom and the college campus clean.
- ✓ Make Loyola Academy Campus an Eco-friendly one.
- ✓ Be noble in your dealings and help others in their need.
- ✓ Maintain punctuality and regularity.
- ✓ Use the garbage disposal bins for papers or plastic containers.

## STUDENT COUNCIL AND CLASS LEADERS

- ✓ Student Council members and class leaders are appointed by the College Authorities based on their loyalty, regularity, dedication, academic performance, eloquence, presence of mind and willingness to serve and participate in College activities.  
**Student Council Members** must be diligent and exhibit utmost responsibility in discharging their valuable services for all the College programmes conducted throughout the academic year.
- ✓ They shouldn't indulge in any power or politics while serving the College.
- ✓ They should have the attitude of Servant Leadership qualities.
- ✓ They shall use their creative knowledge in visualizing and adopting new trends, for the better growth of the College.
- ✓ They shall foresee, plan and organize the events with



the best of their capabilities. In organizing any event or programme they should seek the support and guidance of their staff members, appointed for that particular event.

**Class Leaders** are the immediate representatives of all the concerned of the class lecturers.

- § They should take the responsibility of maintaining discipline in the class during the absence of the class lecturer.
- § They should notify to the class in-charge those students who are regularly irregular to the class.
- § They should bring to the notice of the class in-charge any kind of misbehavior/ disobedience/willful negligence of duties of any student in the class.
- § They represent the class for major activities that take place in the college.
- § They should take care of the furniture of the class and if there is any damage or repair it should be brought to the notice of the class in-charge / principal/ vice principal.
- § They should spot out any delinquent/erring student in the class and bring to the notice of the authorities.

- § Any act subversive of discipline or good behaviour on the premises or outside the premises, if it affects the discipline or administration of the College/Hostel or has a bearing on their smooth and efficient working, or their reputation.
- § Organizing, holding, attending or taking part in any meeting, exhibition, sticking or distributing any handbills, notices, leaflets, booklets, pamphlets or posters on the premises without prior written permission of the management.
- § Holding a meeting without permission, staging or participating in demonstration, shouting, coercing others to join in group action within the premises or its immediate vicinity.
- § Participating in any illegal strike or stay-in-strike or

## MAJOR MIS- CONDUCT

abetting, inciting, instigating or acting in furtherance of a strike or stay-in-strike on the campus or / and within the radius of 100 mts of the premises of the Institution.

- § Squatting or remaining within the premises with a view to intimidate or coerce or threaten the management or its officials or staff.
- § Engaging in any act or conduct within the premises which is likely to endanger the life or safety of any management, superior, co-staff, students, visitors or others.

## DRESS CODE

- § Students should wear formal dress to attend classes in the college.
- § Wearing of casual dresses like collarless T-Shirts, collared T-Shirts with images or words on them, sleeveless tops, short skirts and tight pants must be avoided.
- § For boys, wearing ear rings/chin/nose studs/ hand bracelets / long hair are strictly prohibited.
- § Any kind of sleeveless top/shirt is not allowed.
- § For girls, wearing skirts should be well below the knee length.
- § Loud hair colours and extreme hair styles for boys and girls are strictly prohibited.
- § any alphabets/letters/captions written either on the dress/sweaters or on college bags should be avoided.

## STUDENT IDENTITY CARDS

- § Students should wear their identity cards while they are on the campus. It is used to identify the student to borrow books from the library, attending college functions, writing examinations, collecting certificates etc.
- § the ID card must not be passed on to any person for their use.
- § If the ID card is lost, the Vice Principal should be informed immediately and a new ID card is issued on prescribed payment in the bank.

<p>§ Those who abstain from class/es for some genuine reason should submit a LEAVE LETTER duly signed by their parent/warden, preferably before they avail their leave or as soon as they return to attend classes. Due permission must be obtained from either Fr. Principal / Fr. Vice-Principal / Block-in-charge before they attend class.</p> <p>§ In case of a medical problem, a medical certificate signed by a registered medical practitioner with the <b>registration number</b> has to be submitted immediately after the student recovers and returns to the college.</p>	<p style="text-align: center;"><b>LEAVE OF ABSENCE</b></p>
<p>§ Parents are encouraged to interact with the faculty regularly regarding their ward's attendance, performance or any other related issue.</p>	<p style="text-align: center;"><b>PARENT- TEACHER INTERACTION</b></p>
<p>§ Students can drop their suggestions / complaints about any aspect of the college, in the complaint box placed next to the Principal's office with their name and roll number. Strict confidentiality will be maintained and their identity will not be disclosed.</p>	<p style="text-align: center;"><b>SUGGESTIONS / COMPLAINTS</b></p>
<p>§ An on-campus internet café is open for all students and staff to access the internet.</p>	<p style="text-align: center;"><b>CYBER WORLD</b></p>

<b>ACADEMIC PARTNERSHIP &amp; COLLABORATION</b>	
<b>MOUs with Colleges in India</b>	
<p>§ Loyola College, Chennai</p>	
<p>§ St. Xavier's College, Kolkatta</p>	
<p>§ St. Xavier Institute of Communication, Mumbai</p>	
<p>§ St. Joseph's College of Commerce &amp; St. Joseph's College of Arts &amp; Science, Bangalore.</p>	
<b>MOUs with Foreign Universities</b>	
<p>§ California Baptist University, Riverside, Los Angeles, USA</p>	
<p>§ Xavier University, Ateneo De Cagayan, Cagayan De Oro City, Philippines.</p>	
<b>MOUs with Other Institutions</b>	
<p>§ National Institute of Rural Development (NIRD)</p>	
<p>§ National Small Industrial Corporation (NSIC)</p>	
<p>§ Association of Chartered Certified Accountants (ACCA)</p>	
<p>§ Tata Consultancy Services (TCS)</p>	

**ACADEMIC  
PARTNER-  
SHIP &  
COLLABO-  
RATION**

## GENERAL RULES OF THE LIBRARY

01. Strict silence must be observed in the Library and the Reading Room.
02. To borrow books from the Library, an application must be made prior to borrowing books from the issue counters.
03. Books will be issued only on presentation of the identity card of the student on which his/her photograph and signature has been attested.
04. Borrowing on other's identity cards is not allowed and their library membership will be cancelled if found guilty of the same.
05. No one is allowed to sub-lend the library books which he/she has borrowed.
06. For I & II year students, a maximum of three books and for the final year students, a maximum of four books at a time will be allowed.
07. The borrower will be held responsible for loss, exchange or damage done to the books which he/she borrows and in case of loss of the book, he/she has to replace the new and latest book of that title, after reporting to the Librarian.
08. The borrower should not mark with pencil or pen on the pages of the book. Before leaving the library-counter, the student must carefully check the books issued to him/her. If any damage is noticed, it must be reported to the Librarian at once, lest the student be held responsible for it later.
09. The loss of a library book should be immediately reported to the Librarian.
10. Books must be returned to the library on or before the due date stamped on them. If not, an over-due charge of 2 Rs. per day will be collected from the defaulter.
11. No books will be issued to those who have not cleared their over-due charges in full.
12. The library hours are 9 a.m. to 5 p.m.

## Administration

1	Rev Fr S. Raju SJ	Rector
2	Rev Fr J. Thainese SJ	Correspondent
3	Rev Fr Dr P. Anthony SJ	Principal
4	Rev Fr Dr L. Joji Reddy SJ	Vice Principal (UG)
4	Rev Fr K. Anil Kumar SJ	Vice Principal (PG)
5	Rev Fr M.A. Alex SJ	Principal, LA Junior College
6	Rev Fr T. Lourdhu Reddy SJ	Treasurer
7	Rev Fr Ch. Anand Kumar SJ	Hostel Director (Boys Hostel) & Asst. Controller of Examination
8	Rev Fr B.J. Shailendra Phanikumar SJ	HOD B.A. Mass Communication
9	Rev Fr S. Raju SJ (Incharge)	Hostel Director (Girls Hostel)

# LOYOLA ACADEMY

## MEMBERS OF THE STAFF FOR THE YEAR 2017-18

Sl.No.	Name of the Employee	Designation
<b>I B.Sc.CHEMICAL TECHNOLOGY</b>		
1	Mrs. B. Lalitha Kumari, M.Tech, PGDIPM.	Lecturer in Chemical Technology &HOD
2	Mr. P.V.R. Sai Prasad,B.E.	Lecturer in ChemicalEngineering, <b>Dean of Developmental Affairs &amp; IQAC Coordinator</b>
3	Dr. M. Jayaramudu, M.Sc.,M.Phil,Ph.D.	Lecturer in Chemistry & Dean of science
4	Mr. B. Samaresh, M.Sc.,PGDTC	Lecturer in Physics
5	Mr. P. Sudhakar Reddy, M.Sc.	Lecturer inChemistry
6	Mrs G Lavanya	Lecturer in Chemical Technology
<b>II B.Sc. (Hons) AGRICULTURAL SCIENCE &amp; RURAL DEVELOPMENT</b>		
1	<b>Rev. Fr Dr P. Anthony</b>	<b>Lecturer in Zoology &amp; Principal</b>
2	Mrs. K. Sudha Sundari, M.Sc.(Ag.)	Lecturer in Agriculture & <b>HOD</b>
3	Dr K. Shanthi, M.Sc.(Ag),Ph.D	Lecturer in Agriculture
4	Dr K. Krishna Mohan, M.Sc.(Ag),Ph.D	Reader in Agriculture & <b>AAC Coordinator</b>
5	Dr N. Maria Das, M.A., Ph.D,SLET	Lecturer in Economics & Dean of Administration
6	Mrs. D. Saritha, M.Sc.(Horti)	Lecturer in Horticulture
7	Mr Y Vinod Kumar Reddy	Lecturer in Agriculture
8	Mr G A Chakravarthi	Lecturer in Agriculture
9	Mr K Jatin	Lecturer in Agriculture
10	Ms S Asma Sultana	Lecturer in Agriculture
11	Mr. G. Sreeramulu, M.A., M.Phil, NET. (Ph.D.)	Lecturer in Agri. Extension
<b>III DEPARTMENT OF COMPUTER SCIENCE</b>		
1	Dr. K. Vijayalakshmi, M.Sc.,Ph.D.	Director
2	Mrs. M. Geetha, M.Sc,M.Tech	Lecturer in Computer Science & <b>HOD(MCA)</b>
3	Mrs. K. Bharathi, MCA,M.Tech.,(Ph.D)	Associate Professor
4	Mrs. P.S.R. Malathi, M.Tech.(S.E.)	Lecturer in Computer Science & <b>HOD (CS)</b>
5	Rev. Fr A. Stanislaus SJ, MCA,EXEC-PGDGM.	Associate Professor (onlien)
6	Mrs. V. Theresa Vinayasheela, MCA, M.Tech	Lecturer in Computer Science & <b>HOD (CDS)</b>
7	Mrs. A. Lourdurajini Kumari, MCA, M.Tech	Lecturer in ComputerScience
8	Mrs. P.V. Nagalakshmi, MCA, M.Tech	Lecturer in ComputerScience
9	Mrs. S.Hemalatha, MCA	Lecturer in ComputerScience
10	Mrs. G. Anitha Mary, MCA(Ph.D.)	Lecturer in ComputerScience

<b>Sl.No.</b>	<b>Name of the Employee</b>	<b>Designation</b>
11	Mrs. G. Sirisha, MCA, M.Tech	Lecturer in ComputerScience
12	Mrs. K. Anitha, MCA, M.Tech	Lecturer in ComputerScience
13	Mr. K. Lucas Reddy, M.Tech.	Lecturer in Electronics
14	Mrs. S.Shobha Rani, M.Sc. DISM, PGCCA (C.Sc.)	Lecturer in Computer Science
15	Dr V. HarshaSastry, M.Sc.,M.Phil, M.Tech, Ph.D.	Lecturer in Computer Systems (CE)& <b>HOD</b>
16	Ms Arpitha Rani	Lecturer in Computer Science
17	Mrs.T.Ramya, M.Tech	Lecturer in Computer Maintenance
18	Mr. J. Jesu Padam, B.E., (Mech.),DBIM	Lecturer in Engg. Drawing
19	Ms.T. Kavitha, MCA,M.Tech(CS)	Lecturer in ComputerScience
20	Ms.T. Suneetha, MCA,M.Tech(CS)	Lecturer in ComputerScience
21	Mr. K.Siva Ramakrishna, M.Sc.M.Tech	Lecturer in ComputerScience
22	Dr. Jasmin Regila Rani G.D., M.Sc., Ph.D.	Lecturer in ComputerScience
23	Mr. T. Vishwanath, M.Sc.	Lecturer in Computer Maintenance
24	Mr. HarryJoseph M	LabTechnician Lecturer in Computer Sci.
25	Ms Sangeetha P	Lecturer in Computer Science
26	Mr.V.Gangaraju	LabTechnician
<b>IV B.Sc.BIOTECHNOLOGY, CHEMISTRY &amp; GENETICS</b>		
1	Mrs.N.Kavitha,M.Sc.	Lecturer in Chemistry
2	Dr T. Suchitra Naidu, M.Sc., Ph.D,B.Ed.	Lecturerin Bio-Chemistry & <b>SECC Coordinator</b>
3	Mrs. A. Jaya Madhuri Latha, M.Sc.,B.Ed,(Ph.D)	Lecturer in Biotechnology
4	Mrs. M.Archana,M.Sc.	Lecturer in Biotechnology
5	Mr. P. Suresh Kumar, M.Sc.,M.Tech,(Ph.D.)	Lecturer in Biotechnology & <b>HOD</b>
6.	Fr Ch Anand Kumar SJ	Lecturer in Biotechnology & Block In-charge
<b>V B.Sc. ELECTRONICS TECHNOLOGY</b>		
1	Mrs.Y. Lakshmi Parimala, M.Sc.,PGDCA	Lecturer in Electronics & <b>HOD</b>
2	Mr. Nityananda Ghosh, B.Sc.(Hons)M.Sc.,M.Phil	Lecturer in Physics
3	Mrs. K. Rama, M.Sc., M.Phil,(Ph.D.)	Lecturer in Electronics & <b>Dean of Academics</b>
4	Mr.T. Venkatesh,M.Sc.	Lecturer in Electronics
5	Mr. I. Balaji, B.Tech, PGDENM,(M.Tech)	Lecturer in Electronics
<b>VI B.Com. &amp; BBA</b>		
1	Dr Jacqueline Williams, M.Com,MBA,B.Ed.,M.Phil,Ph.D.	Lecturer in Commerce & <b>Dean of Commerce</b>
<b>B.Com.(Hons)</b>		
1	Mrs.K.Saras Chandra, M.Com	Lecturer in Commerce& <b>HOD</b>

Sl.No.	Name of the Employee	Designation
2	Mrs.E.Praveena, M.Com	Lecturer in Commerce
3	Ms V K S Amulya, M.Com	Lecturer In Commerce
4	Ms. Manisha, M.Com	Lecturer In Commerce
<b>B.Com.(Advt.,Sales Promotion &amp; SalesMgmt.)</b>		
1	Mrs. Y. Anjani Kumari, M.Com,PGDBM,MBA	Lecturer in Commerce & <b>HOD</b>
2	Mr.G.Srivatsa, M.C.J	Lecturer in Communication
3	Mr M Veera Swamy, M.Com	Lecturer in Commerce
<b>B.Com. (General)</b>		
1	Mrs.Dolly Isaac, M.Com, B.Ed., PGDM,M.Phil	Lecturer in Commerce & <b>HOD</b>
2	Mrs. N. Indira Prasad, M.Com, MBA,(Ph.D)	Lecturer in Commerce
3	Ms P Nikitha, M.Com	Lecturer In Commerce
<b>B.Com. (Computers)</b>		
1	Ms. Jacintha Vincent, M.Com,PGDCA,DCST(C.Sc.)	Lecturer in Computers & <b>HOD</b> NAAC Co-ordinator
2	Mrs.Sunindita Pan, M.A.(Eco),M.A.(PS), DAPR	Lecturer in Economics
3	Ms. M.V.B.Sailaja, M.Com,DCA,SET	Lecturer in Commerce
4	Ms. Binnuri Sahithya, M.Com.	Lecturer in Commerce
5	Mr. P. Rajkumar Reddy, M.Com.	Lecturer in Commerce
6	Mrs. G. Shiva Ranjni Yadav, M.Com, M.Phil	Lecturer in Commerce
<b>B.B.A.</b>		
1	Mrs.Phebi Priya Darshini P, MBA	Lecturer in Business Administration & <b>HOD</b>
2	Ms. Chalcedony Kaitha, MBA	Lecturer in Business Administration
3	Mrs. P. Sudha Rani, M.Com	Lecturer in Commerce
4	Ms. M.H.Mary Patricia, MBA	Lecturer in Business Administration
<b>B.Com. (IAF)</b>		
1	Mr. N. Anil Kumar, M.Com, M.Phil, M.A.,JOUR&PR	Lecturer in Commerce & <b>HOD</b>
2	Mrs. P.Y. Radhika, M.Com.	Lecturer in Commerce
<b>VII DEPARTMENT OF FOOD TECHNOLOGY &amp; MANAGEMENT</b>		
1	Mr. A.Ravinder, M.Tech.(Ph.D.)	Lecturer in Food Technology& <b>HOD(M.Sc.)</b>
2	Mrs.T. Sravanthi, M.Sc.,PGD(Ph.D.)	Lecturer in FoodTechnology



Sl.No.	Name of the Employee	Designation
3	Mrs. A. Esther Sandhya, B.Tech.,(M.Tech)	Lecturer in Food Technology & <b>HOD(B.Sc.)</b>
4	Mr. M. Karthik, M.Sc.	Lecturer in Food Technology
5	Mrs.M. Anusha, M.Sc.	Lecturer in Food Technology
6	Dr Prachi Gupta, Ph.D.	Lecturer in Food Technology
7	Ms. Masrath Butool, M.Tech	Lecturer in Food Technology
8	Mrs. Jemmy Evangeline S, B.Tech,M.Sc.	Lecturer in Food Technology
9	Ms K Gyaneshwar Navya	Lecturer in Food Technology
<b>VIII B.A. MASS COMMUNICATION</b>		
1	Fr B.J.Shailendra Phani Kumar, SJ, M.Sc.,M.A., NET	Lecturer in Mass Communication & <b>HOD</b>
2	Mrs.V.J.Bharathi, M.Com,ADCA,MCJ,PG Dip.in Multimedia	Lecturer in Multimedia
3	Mr. P. SanthoshKumar,MA	Lecturer in Mass Communication
4	Mr Ramu M.	Lecturer in Mass Communication
5	Mrs Rini Anweshi SP, MA	Lecturer in Mass Communication
6	Mr. P. Vikram Kumar, M.Sc.(CS),	Lab Instructor (CS)
<b>IX B.A.PSYCHOLOGY, ENGLISH &amp; JOURNALISM</b>		
1	Ms. Sritama Maitra, M.A.,NET	Lecturer in English & <b>HOD</b>
2	Ms. Jessica Kamthan, M.Sc.	Lecturer in Psychology
3	Ms. D. Elsitia,M.C.J	Lecturer in Journalism
<b>X ENGLISH</b>		
1	Mrs. Grace Sarojini Israel,M.A.,M.Phil,M.A(CS)	Lecturerin English & <b>Dean of Student Affairs</b>
2.	Rev Fr K. Madhava Rao SJ,M.A.	Lecturer in English (onlien)
3	Mrs. P.M. Mamatha Rani, M.A.,B.Ed.	Lecturer in English & <b>Dean of Student Activities (Clubs)</b>
4	Dr Anjali Prasad,MA,Ph.D	Lecturer in English & <b>HOD</b>
5	Ms Maurina Franswah	Lecturer in English
6	Mr Swarlipi Nandi	Lecturer in English
7.	Rev. Fr S. Raju SJ	Lecturer in English & Rector
<b>XI B.Sc. MATHS, STATISTICS &amp; COMPUTERSCIENCE</b>		
1	Dr. K. Vijayalakshmi,M.Sc.,Ph.D.	Lecturer in Mathematics & <b>HOD</b>
2	Mr. M.V.Rajagopal,M.Sc.	Lecturer in Mathematics
3	Mr. K. Kiran Kumar, M.Sc.M.Phil	Lecturer in Mathematics
4	Mr. N.V.S. Maruthi Ram, M.Sc.	Lecturer in Statistics

<b>Sl.No.</b>	<b>Name of the Employee</b>	<b>Designation</b>
5	Mr.V. Jagadhish, M.Sc., M.Phil	Lecturer in Mathematics & Controller of Examination (UG)
6	Mrs. M. Sailaja,M.Sc.,(Ph.D.)	Lecturer in Statistics
7	Mr. R. Srinivasa Rao, M.Sc	Lecturer in Statistics
8	Mrs. Kethana	Lecturer in Statistics
9	Dr Shakira Sultana	Lecturer in Mathematics
<b>XII B.Sc. MULTI MEDIA AND ANIMATION</b>		
1.	Mr. B. Bhaskara Rao, MFA	Lecturer in Animation, <b>HOD &amp; Dean of Arts</b>
2	Mr. A. Ramesh, MFA	Lecturer in Animation
3	Mr. K.B. Sharath Chandra Raju, M.Sc.	Lecturer in Animation
4	Mr. S. Umamaheswara Rao, M.A.,MFA	Lecturer in Animation
5	Mr. P. Janardhan Naidu, MFA	Lecturer in Animation Design
<b>XIII INDIAN CULTURE</b>		
1	Dr Ratnavani Gadde, M.A., M.Phil, PGDBM,Ph.D.	Lecturer in Public Administration & <b>HOD</b>
<b>XIV VALUE EDUCATION</b>		
1.	Mrs. P.M. Mamatha Rani	HOD Value Education
2.	Fr S. Raju SJ	Rector
3.	Fr J. Thainese SJ	Correspondent
4.	Fr P. Anthony SJ	Principal
5.	Fr K. Anil Kumar SJ	Vice Principal (PG)
6.	Fr B.J. Shailendra Phanikumar SJ	HOD B.A. Mass Communication
7.	Fr Ch. Anand Kumar SJ	Block in charge (Agriculture Block)
8.	Mrs. Grace Israel	Dean of Student Affairs
9.	Ms Elsitia D.	Lecturer in Journalism
10.	Mr Yesupadam	Lecturer in Workshop
11.	Mr Lourdu Prakash Reddy T.	Lecturer in Environmental Science
<b>XV MASTER OF BUSINESS ADMINISTRATION</b>		
1	Dr K. Vijayalakshmi, M.Sc., Ph.D.	Director
2	Dr R. Sindhu, MBA, Ph.D., M.A., NET	Lecturer in Business Admn. & <b>HOD</b>
3	Mrs. Kavitha Joshi, MBA, M.Phil, (Ph.D.)	Associate Professor
4	Mr. T. Hanok, MBA, (Ph.D.)	Associate Professor & Controller of Examination (PG)
5	Dr T. Rachel Shalini, MBA, M.Phil, Ph.D, SET	Lecturer in Business Administration

6	Mrs. G.L. Aparna, MBA	Lecturer in Business Administration
7	Fr K. Anil Kumar SJ, MBA	Lecturer in Business Administration
8	Fr T. Lourdu Reddy SJ, MBA	Lecturer in Business Administration

#### **XVI M.Sc. ORGANIC CHEMISTRY**

1	Dr Sonika Sharma, M.Sc., B.Ed., Ph.D.	Lecturer in Chemistry & <b>HOD</b>
2	Mrs. S P Mydhili, M.Sc., M.Phil	Lecturer in Chemistry
3	Mr. Dheeraj Kumar Sahu, M.Sc., (Ph.D)	Lecturer in Chemistry
4	Mrs. Shalini Mamata Jyothi Rekala, M.Sc., B.Ed.	Lecturer in Chemistry
5	Dr P. Thirupathi, M.Sc., Ph.D.	Lecturer in Chemistry

#### **XVII M.Sc. BIOTECHNOLOGY**

1	Rev. Fr Dr L. Joji Reddy SJ, M.Sc., M.Phil, Ph.D	Associate Professor
2	Dr Ch. Sirisha, M.Sc., Ph.D., B.Ed.	Associate Professor
3	Mr. V.V.S. Chalapathi Rao, M.Sc., B.Ed.	Lecturer in Bio-Chemistry & <b>HOD</b>
4	Ms. D. Guru Devi, M.Sc., APSET	Lecturer in Biotechnology
5	Mrs. J. Manasa, M.Sc.	Lecturer in Biotechnology
6	Dr K Bramarambica	Lecturer in Biotechnology

#### **XVIII DEPARTMENT OF LIBRARY**

1	Dr P. Venkateswarlu, M.A., M.Li.Sc., M.Phil, Ph.D.	Librarian
2	Mrs. T. Sharada, B.A., M.Li.Sc., M.Phil	Lecturer in Library Science
3	Mrs. Showrili, M.A., M.Li.Sc.	Lecturer in Library Science

#### **XIX DEPARTMENT OF PHYSICAL EDUCATION**

1	Mr. C. Sandeep Reddy, M.Ped	Lecturer in Physical Education & <b>HOD</b>
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#### **XX DEPARTMENT OF ENVIRONMENTAL SCIENCE**

1	Dr B. Sowbhagya Lakshmi, M.Sc., Ph.D.	Lecturer in Environmental Science
2	Mr Lourdu Prakash Reddy. T	Lecturer in Environmental Science

#### **XXI CONTROLLER OF EXAMINATION & EXAMINATION CELL**

1	Mr. V. Jagadhish, M.Sc., M.Phil	Controller of Examinations (UG)
2	Rev. Fr Ch. Anand Kumar SJ, M.A.	Asst. Controller of Examinations (UG)
3	Rev. Fr Dr L. Joji Reddy SJ, M.Sc., M.Phil, Ph.D	Vice Principal (UG)
4	Mr. T. Hanok, MBA, (Ph.D.)	Controller of Examinations (PG)
5	Rev. Fr K. Anil Kumar SJ, MBA	Vice-Principal (PG)
6	Mr. M.V. Raja Gopal, M.Sc.	Lecturer in Mathematics
7	Mr. G. Srivatsa, M.C.J	Lecturer in Advertising

## NON-TEACHING

### AIDED STAFF

1	C.P. SRINIVAS REDDY	Junior Assistant
2	P. SRINIVASA CHARY	Junior Assistant (on on-dutybasis)
3	M.V. KRISHNAIAHNAIDU	Typist
4	LOURDES RAJAN. Y	Store Keeper
5	M.T. JAYALAKSHMI	Store Keeper
6	M. CHAKRADHAR	Record Assistant(onon-dutybasis)
7	K. RAJESHBABU	Record Assistant
8	S. MARGARETTA	Record Assistant
9	K. RAMANAIAH	Record Assistant
10	T. PRABHAKARA CHARY	Record Assistant(onon-dutybasis)
11	C.H. MOSES	Record Assistant
12	K.YESUDAS	Museum Keeper
13	K. ARULRAJ	Herbarium Keeper
14	REMIN JUISEA	Attender
15	K. C. ANJANEYULU	Attender
16	K. JAYASEELAN	Attender
17	D. VINODKUMAR	Attender
18	P. NICHOLAS	Watchman
19	B. AMBROSE	Watchman
20	K. AMULIYA	Gardener Cum Water woman

### UN-AIDED STAFF

#### COLLEGE OFFICE / ADMIN STAFF (UG & PG)

1	KOCHUTHRISA SEBASTIAN	Senior Assistant
2	N. MARTHENAMMA	Junior Assistant
3	KIRAN KUMAR	Junior Assistant
4	G. PUSHPA LATHA	Junior Assistant
5	GODFIE FERNANDES	Junior Assistant

6	STEPHEN ASIRVADAM	Junior Assistant (In-charge extension programme)
7	B. N.USHA RANI	Junior Assistant
8	D. ANILKUMAR	Administrative Officer
9	S. MARIADAS	Record Assistant

#### **PLACEMENT OFFICE**

10	SAMSON R JACOB	Placement Cell, In-charge
11	B.NARASING RAO	Attender

#### **COE OFFICE STAFF (UG & PG)**

12	G.B. SANTOSH KUMAR	Senior Assistant
13	D. SAPNA	Junior Assistant
14	M. SRINIVASARAO	Junior Assistant
15	VEENA G GOWLIKAR	Junior Assistant
16	C. ARUL DASS	Record Assistant
17	E. HARRY DOMINIC	Record Assistant
18	M. SUDHAKAR	Attender
19	P. KOTI VEERAAH	Attender

#### **LIBRARY STAFF**

20	Y. SUSHILA	Junior Assistant
21	P. SUBHAASHINI	Junior Assistant
22	P. VENKATAIAH	Attender (Under Suspension)
23	V. CHANDRAIAH	Record Assistant
24	P. A. NAVEEN	Attender
25	D. INDRABABU	Attender
26	H. VISHAL	Attender

#### **CAMPUS MAINTENANCE STAFF**

27	Y. M. ALEXIS	Maintenance In-charge
28	T. JAYARAMAN	Attender
29	I. CHRISTURAJU	Attender
30	K. VENKATESWAR RAO	Electrician
31	K. NAGARAJU	Electrician

## MINISTERIAL / SUPPORTING STAFF

32	REGINA JANE	Programmer cum Data Entry Operator
33	K. PRAVEEN KUMAR	Programmer
34	T. SHAILAJA	Programmer
35	V. SUJATHA	Programmer
36	S. ARUNAPRABHA	Store Keeper
37	R. ANTHONY RAJ	Attender
38	M. SHOBHANA BABU	Attender
39	M. RAJESH REDDY	Attender
40	T. VENKATESWARLU	Attender
41	V. NAGESWARA RAO	Attender
42	CH. KOTESWARA RAO	Attender
43	U. JAYARAJU	Attender
44	M. ASHOK KUMAR	Attender
45	J. JOJAPPA	Attender
46	U. SOLMON	Attender
47	J. ARULDAS	Attender
48	B. RAJU	Attender
49	N. CHINNAIAH	Attender
50	L. KIRAN KUMAR	Attender
51	CH. PRAKASH	Attender
52	G. SRIDHAR	Attender
53	P.A.V. PRASADA RAO	Attender
54	B. KOTESWARA RAO	Attender
55	V. STEPHEN	Attender
56	A. WILLIAM STALINE	Attender
57	R. DANIEL	Attender
58	S. HANUMANTH RAO	Attender

**N.B.:** The staff of the College Office and Library will have their lunch break either before or after the scheduled / regular lunch break of the college.

## MAY / JUNE 2017

<b>SUN 28</b>	
<b>MON 29</b>	
<b>TUE 30</b>	
<b>WED 31</b>	
<b>THU 1</b>	
<b>FRI 2</b>	<b>TELANGANA STATE FORMATION DAY</b>
<b>SAT 3</b>	

<b>SUN 4</b>	
<b>MON 5</b>	
<b>TUE 6</b>	
<b>WED 7</b>	
<b>THU 8</b>	<b>Staff Orientation Day</b>
<b>FRI 9</b>	<b>Staff Orientation Day</b>
<b>SAT 10</b>	<b>SECOND SATURDAY</b>

## JUNE 2017

<b>SUN 11</b>	
<b>MON 12</b> D - I / 1	College Re-opens for II, III & IV Years
<b>TUE 13</b> D - II	Orientation for II & III year students
<b>WED 14</b> D - III	
<b>THU 15</b> D - IV	
<b>FRI 16</b> D - V	
<b>SAT 17</b> D - VI	

<b>SUN 18</b>	
<b>MON 19</b> D - I / 2	College starts for I Year Degree students (Orientation Day)
<b>TUE 20</b> D - II	
<b>WED 21</b> D - III	
<b>THU 22</b> D - IV	
<b>FRI 23</b> D - V	
<b>SAT 24</b> D - VI	



## JUNE / JULY 2017

<b>SUN 25</b>	
<b>MON 26</b>	<b>RAMZAN</b>
<b>TUE 27</b>	<b>Following day of Ramzan</b>
<b>WED 28</b> D - I/3	
<b>THU 29</b> D - II	
<b>FRI 30</b> D - III	
<b>SAT 1</b> D - IV	

<b>SUN 2</b>	
<b>MON 3</b> D - V	
<b>TUE 4</b> D - VI	
<b>WED 5</b> D - I / 4	<b>Last date for submission of W.T.-I-Q.P.</b>
<b>THU 6</b> D - II	
<b>FRI 7</b> D - III	
<b>SAT 8</b>	<b>SECOND SATURDAY</b>

## JULY 2017

<b>SUN 9</b>	
<b>MON 10</b>	<b>BONALU</b>
<b>TUE 11</b> D - IV	<b>Weekly Test - I</b>
<b>WED 12</b> D - V	<b>Last date for submission of W.T.-II Q.P.</b>
<b>THU 13</b> D - VI	
<b>FRI 14</b> D - I / 5	
<b>SAT 15</b> D - II	

<b>SUN 16</b>	
<b>MON 17</b> D - III	<b>Last date for submission of W.T.-I Marks</b>
<b>TUE 18</b> D - IV	<b>Weekly Test - II</b>
<b>WED 19</b> D - V	<b>Last date for submission of W.T.-III Q.P.</b>
<b>THU 20</b> D - VI	
<b>FRI 21</b> D - I / 6	<b>Planet Act</b>
<b>SAT 22</b> D - II	<b>Last date for submission of Mid-Semester Q.P.</b>

## JULY / AUGUST 2017

<b>SUN 23</b>	
<b>MON 24</b> D - III	Last date for submission of W.T.-II Marks
<b>TUE 25</b> D - IV	Weekly Test - III
<b>WED 26</b> D - V	
<b>THU 27</b> D - VI	Ignatian talks
<b>FRI 28</b> D - I / 7	Ignatian talks
<b>SAT 29</b> D - II	Ignatian talks

<b>SUN 30</b>	
<b>MON 31</b>	Feast of St. Ignatius of Loyola the Patron Saint of Loyola Academy
<b>TUE 1</b> D - III	Last date for submission of W.T.-III Marks
<b>WED 2</b> D - IV	
<b>THU 3</b> D - V	
<b>FRI 4</b> D - VI	Staff Meeting at 3 pm / Planet AAG 'A' (PG Seminar Hall)
<b>SAT 5</b> D - I / 8	Planet AAG 'B'

## AUGUST 2017

<b>SUN 6</b>	
<b>MON 7</b>	<b>RAKSHA BANDHAN</b>
<b>TUE 8</b> D - II	<b>Mid-Semester Exams</b>
<b>WED 9</b> D - III	<b>Mid-Semester Exams</b>
<b>THU 10</b> D - IV	<b>Mid-Semester Exams</b>
<b>FRI 11</b> D - V	<b>Mid-Semester Exams</b>
<b>SAT 12</b>	<b>SECOND SATURDAY</b>

<b>SUN 13</b>	
<b>MON 14</b>	<b>JANMASHTAMI</b>
<b>TUE 15</b>	<b>INDEPENDENCE DAY</b>
<b>WED 16</b> D - VI	
<b>THU 17</b> D - I / 9	
<b>FRI 18</b> D - II	<b>Planet ACS</b>
<b>SAT 19</b> D - III	<b>Last date for submission of Mid-Semester Marks</b>

## AUGUST / SEPTEMBER 2017

<b>SUN 20</b>	
<b>MON 21</b> D - IV	Vice Principals, Co-ordinators, Deans, HODs & Block Incharges Meeting at 3 pm
<b>TUE 22</b> D - V	Last date for submission of W.T.-IV Q.P.
<b>WED 23</b> D - VI	
<b>THU 24</b> D - I/10	
<b>FRI 25</b>	VINAYAKA CHAVITHI Retreat for Catholic Students
<b>SAT 26</b> D - II	Retreat for Catholic Students

<b>SUN 27</b>	Parent-Teacher-Student Meeting
<b>MON 28</b> D - III	Compensatory Holiday
<b>TUE 29</b> D - IV	Weekly Test - IV
<b>WED 30</b> D - V	Last date for submission of W.T.-V Q.P.
<b>THU 31</b> D - VI	
<b>FRI 1</b> D - I / 11	Planet - ACH
<b>SAT 2</b>	BAKRID

## SEPTEMBER 2017

<b>SUN 3</b>	
<b>MON 4</b> D - II	Staff Meeting at 3 pm (PG Seminar Hall)
<b>TUE 5</b> D - III	Last date for submission of W.T. - IV Marks Teachers Day / Ethnic Day
<b>WED 6</b> D - IV	Weekly Test - V
<b>THU 7</b> D - V	Last date for submission of W.T.-VI Q.P.
<b>FRI 8</b>	Feast of Our Lady of Health
<b>SAT 9</b>	SECOND SATURDAY

<b>SUN 10</b>	
<b>MON 11</b> D - VI	Last date for submission of Pre-final Q.P.
<b>TUE 12</b> D - I / 12	
<b>WED 13</b> D - II	Last date for submission of Assignment & Viva Marks
<b>THU 14</b> D - III	Last date for submission of W.T.-V Marks
<b>FRI 15</b> D - IV	Weekly Test - VI / Planet AET
<b>SAT 16</b> D - V	Last date for submission of W.T.-VII Q.P.

## SEPTEMBER 2017

<b>SUN 17</b>	
<b>MON 18</b> D - VI	Last date for submission of Exam application without penalty
<b>TUE 19</b> D - I / 13	
<b>WED 20</b>	BATHUKAMMA
<b>THU 21</b> D - II	
<b>FRI 22</b> D - III	Last date for submission of exam application with penalty / last date for submission of W.T.-VI Marks / Planet ACE
<b>SAT 23</b> D - IV	Weekly Test - VII

<b>SUN 24</b>	Dussehra Holidays Begin
<b>MON 25</b>	
<b>TUE 26</b>	
<b>WED 27</b>	
<b>THU 28</b>	DURGASTAMI
<b>FRI 29</b>	
<b>SAT 30</b>	DUSSEHRA

## OCTOBER 2017

<b>SUN 1</b>	<b>MOHARRAM</b>
<b>MON 2</b>	<b>GANDHI JAYANTHI</b>
<b>TUE 3</b> D - V	<b>College Re-opens</b> <b>Last date for submission of W.T.-VII Marks</b>
<b>WED 4</b> D - VI	<b>Last date for submission of Pre-final Practical Marks &amp; the list of students who cooperated PLANET</b>
<b>THU 5</b> D - I / 14	
<b>FRI 6</b> D - II	<b>Staff Meeting at 3 pm (PG Seminar Hall)</b>
<b>SAT 7</b> D - III	

<b>SUN 8</b>	
<b>MON 9</b> D - IV	<b>Pre-final Theory Exams</b>
<b>TUE 10</b> D - V	<b>Pre-final Theory Exams</b>
<b>WED 11</b> D - VI	<b>Pre-final Theory Exams</b>
<b>THU 12</b> D - I / 15	<b>Pre-final Theory Exams</b>
<b>FRI 13</b> D - II	<b>Pre-final Theory Exams</b>
<b>SAT 14</b>	<b>SECOND SATURDAY</b>



## OCTOBER 2017

<b>SUN 15</b>	
<b>MON 16</b> D - III	Pre-final Theory Exams
<b>TUE 17</b> D - IV	Pre-final Theory Exams
<b>WED 18</b>	DEEPAVALI
<b>THU 19</b> D - V	Pre-final Theory Exams
<b>FRI 20</b> D - VI	Last date for submission of Prefinal Theory Marks
<b>SAT 21</b> D - I / 16	Publication of Final percentage of Attendance

<b>SUN 22</b>	
<b>MON 23</b> D - II	C.I.A. Meeting
<b>TUE 24</b> D - III	C.I.A. Publication Issue of Hall Tickets
<b>WED 25</b> D - IV	Final Practical Exams
<b>THU 26</b> D - V	Final Practical Exams
<b>FRI 27</b> D - VI	Final Practical Exams
<b>SAT 28</b> D - I	Final Practical Exams

## OCTOBER / NOVEMBER 2017

<b>SUN 29</b>	
<b>MON 30</b> D - II	Final Practical Exams
<b>TUE 31</b> D - III	Final Practical Exams
<b>WED 1</b> D - IV	Final Practical Exams
<b>THU 2</b> D - V	Final Practical Exams All Souls Day
<b>FRI 3</b> D - VI	Final Practical Exams
<b>SAT 4</b>	GURUNANAK JAYANTHI

<b>SUN 5</b>	
<b>MON 6</b> D - I	Final Theory Exams
<b>TUE 7</b> D - II	Final Theory Exams
<b>WED 8</b> D - III	Final Theory Exams
<b>THU 9</b> D - IV	Final Theory Exams
<b>FRI 10</b> D - V	Final Theory Exams
<b>SAT 11</b>	SECOND SATURDAY

## NOVEMBER 2017

<b>SUN 12</b>	
<b>MON 13</b> D - VI	Final Theory Exams
<b>TUE 14</b> D - I	Final Theory Exams
<b>WED 15</b> D - II	Final Theory Exams
<b>THU 16</b> D - III	Even Semester (II, IV, VI & VIII) Begins Resonance Committee Meeting
<b>FRI 17</b> D - IV	
<b>SAT 18</b> D - V	

<b>SUN 19</b>	
<b>MON 20</b> D - VI	
<b>TUE 21</b> D - I	
<b>WED 22</b> D - II	
<b>THU 23</b> D - III	Resonance
<b>FRI 24</b> D - IV	Resonance
<b>SAT 25</b> D - V	Resonance Last date for submission of W.T. - I Q.P.

## NOVEMBER / DECEMBER 2017

<b>SUN 26</b>	
<b>MON 27</b> D - VI	<b>Convocation Committee Meeting (Board Room)</b>
<b>TUE 28</b> D - I	
<b>WED 29</b> D - II	
<b>THU 30</b> D - III	
<b>FRI 1</b>	<b>MILAD-UN-NABI</b>
<b>SAT 2</b> D - IV	<b>Weekly Test - I / Planet ABT</b>

<b>SUN 3</b>	
<b>MON 4</b> D - V	<b>Last date for submission of W.T. - I Q.P. / Staff Meeting at 3.00 pm (PG Seminar Hall)</b>
<b>TUE 5</b> D - VI	
<b>WED 6</b> D - I	
<b>THU 7</b> D - II	
<b>FRI 8</b> D - III	<b>Last date for submission of W.T. - I Marks Planet ACG</b>
<b>SAT 9</b>	<b>SECOND SATURDAY</b>

## DECEMBER 2017

<b>SUN 10</b>	
<b>MON 11</b> D - IV	Weekly Test - II
<b>TUE 12</b> D - V	Last date for submission of W.T. - III Q.P.
<b>WED 13</b> D - VI	
<b>THU 14</b> D - I	Last date for submission of Mid-semester Question papers.
<b>FRI 15</b> D - II	Planet AMC
<b>SAT 16</b> D - III	Convocation Day Last date for submission of W.T. - II Marks

<b>SUN 17</b>	
<b>MON 18</b> D - IV	Weekly Test - III
<b>TUE 19</b> D - V	
<b>WED 20</b> D - VI	
<b>THU 21</b> D - I	
<b>FRI 22</b> D - II	College Christmas Celebrations
<b>SAT 23</b>	Christmas Vacation

## DECEMBER 2017 / JANUARY 2018

<b>SUN 24</b>	
<b>MON 25</b>	<b>CHRISTMAS</b>
<b>TUE 26</b>	<b>BOXING DAY</b>
<b>WED 27</b>	
<b>THU 28</b>	
<b>FRI 29</b>	
<b>SAT 30</b>	

<b>SUN 31</b>	
<b>MON 1</b>	<b>NEW YEAR</b>
<b>TUE 2</b> D - III	<b>College Re-opens</b> <b>Last date for submission of W.T. - III Marks</b>
<b>WED 3</b> D - IV	
<b>THU 4</b> D - V	<b>Staff Meeting at 3 pm</b> <b>(PG Seminar Hall)</b>
<b>FRI 5</b> D - VI	<b>Planet AFT</b>
<b>SAT 6</b> D - I	

## JANUARY 2018

<b>SUN 7</b>	
<b>MON 8</b> D - II	
<b>TUE 9</b> D - III	
<b>WED 10</b> D - IV	
<b>THU 11</b> D - V	
<b>FRI 12</b> D - VI	
<b>SAT 13</b>	<b>BHOGI SECOND SATURDAY</b>

<b>SUN 14</b>	<b>SANKRANTHI</b>
<b>MON 15</b>	<b>KANUMA</b>
<b>TUE 16</b> D - I	<b>Mid - Semester Exams</b>
<b>WED 17</b> D - II	<b>Mid - Semester Exams</b>
<b>THU 18</b> D - III	<b>Mid - Semester Exams</b>
<b>FRI 19</b> D - IV	<b>Mid - Semester Exams</b>
<b>SAT 20</b> D - V	<b>Planet AEL</b>

## JANUARY / FEBRUARY 2018

<b>SUN 21</b>	
<b>MON 22</b> D - VI	
<b>TUE 23</b> D - I	
<b>WED 24</b> D - II	
<b>THU 25</b> D - III	Planet AMSCS
<b>FRI 26</b>	REPUBLIC DAY
<b>SAT 27</b> D - IV	Last date for submission of Mid-Semester Marks / Sports Day / Awards Day

<b>SUN 28</b>	
<b>MON 29</b> D - V	Last date for submission of W.T. - IV Q.P.
<b>TUE 30</b> D - VI	
<b>WED 31</b> D - I	
<b>THU 1</b> D - II	Planet AMA
<b>FRI 2</b> D - III	Staff Meeting at 3 pm (PG Seminar Hall)
<b>SAT 3</b> D - IV	Weekly Test - IV College Annual Day



## FEBRUARY 2018

<b>SUN 4</b>	
<b>MON 5</b> D - V	Fr. Baliah Memorial Tournament Last date for submission of W.T. - V Q.P.
<b>TUE 6</b> D - VI	Fr. Baliah Memorial Tournament
<b>WED 7</b> D - I	Fr. Baliah Memorial Tournament
<b>THU 8</b> D - II	Fr. Baliah Memorial Tournament
<b>FRI 9</b> D - III	Last date for submission of W.T. - IV Marks
<b>SAT 10</b>	SECOND SATURDAY

<b>SUN 11</b>	
<b>MON 12</b> D - IV	Last date for submission of Pre-final Q.P. Weekly Test - V
<b>TUE 13</b> D - V	Last date for submission of W.T. - VI Q.P. / Last date for submission of Exam. appl. without penalty
<b>WED 14</b>	MAHASIVARATHRI
<b>THU 15</b> D - VI	Planet ACC 'A'
<b>FRI 16</b> D - I	Planet ACC 'B'
<b>SAT 17</b> D - II	Last date for submission of Exam. appl. with penalty

## FEBRUARY / MARCH 2018

<b>SUN 18</b>	
<b>MON 19</b> D - III	Last date for submission of W.T. - V Marks
<b>TUE 20</b> D - IV	Weekly Test - VI Last date for submission of Assignment & Viva Marks
<b>WED 21</b> D - V	Last date for submission of W.T.-VII Q.P.
<b>THU 22</b> D - VI	Last date for submission of Project Reports for III year students
<b>FRI 23</b> D - I	Planet ABA
<b>SAT 24</b> D - II	

<b>SUN 25</b>	
<b>MON 26</b> D - III	Last date for submission of W.T.-VI Marks
<b>TUE 27</b> D - IV	Weekly Test - VII
<b>WED 28</b> D - V	Last date for submission of Pre-final Practical Marks & the list of students who completed PLANET.
<b>THU 1</b> D - VI	
<b>FRI 2</b>	HOLI
<b>SAT 3</b> D - I	

## MARCH 2018

<b>SUN 4</b>	
<b>MON 5</b> D - II	Staff Meeting at 3 pm (PG Seminar Hall)
<b>TUE 6</b> D - III	Last date for submission of W.T. - VII Marks
<b>WED 7</b> D - IV	
<b>THU 8</b> D - V	Pre-final Theory Exams
<b>FRI 9</b> D - VI	Pre-final Theory Exams
<b>SAT 10</b>	SECOND SATURDAY

<b>SUN 11</b>	
<b>MON 12</b> D - I	Pre-final Theory
<b>TUE 13</b> D - II	Pre-final Theory
<b>WED 14</b> D - III	Pre-final Theory
<b>THU 15</b> D - IV	Pre-final Theory
<b>FRI 16</b> D - V	Pre-final Theory
<b>SAT 17</b> D - VI	Pre-final Theory

## MARCH 2018

<b>SUN 18</b>	UGADI
<b>MON 19</b> D - I	
<b>TUE 20</b> D - II	Publication of final percentage of attendance
<b>WED 21</b> D - III	
<b>THU 22</b> D - IV	C.I.A. Meeting
<b>FRI 23</b> D - V	C.I.A. Publication and issue of Hall Tickets
<b>SAT 24</b> D - VI	Final practical exams

<b>SUN 25</b>	
<b>MON 26</b>	SRI RAMA NAVAMI
<b>TUE 27</b> D - I	Final Practical Exams
<b>WED 28</b> D - II	Final Practical Exams
<b>THU 29</b> D - III	Final Practical Exams
<b>FRI 30</b>	GOOD FRIDAY
<b>SAT 31</b> D - IV	Final Practical Exams

## APRIL 2018

<b>SUN 1</b>	<b>EASTER</b>
<b>MON 2</b> D - V	<b>Final Practical Exams</b>
<b>TUE 3</b> D - VI	<b>Final Practical Exams</b>
<b>WED 4</b> D - I	<b>Final Practical Exams</b>
<b>THU 5</b>	<b>Babu Jagjivan Ram Birthday</b>
<b>FRI 6</b> D - II	<b>Final Practical Exams</b>
<b>SAT 7</b> D - III	<b>Final Theory Exams</b>
<b>SUN 8</b>	
<b>MON 9</b> D - IV	<b>Final Theory Exams</b>
<b>TUE 10</b> D - V	<b>Final Theory Exams</b>
<b>WED 11</b> D - VI	<b>Final Theory Exams</b>
<b>THU 12</b> D - I	<b>Final Theory Exams</b>
<b>FRI 13</b> D - II	<b>Final Theory Exams</b>
<b>SAT 14</b>	<b>DR. AMBEDKAR JAYANTHI SECOND SATURDAY</b>

## APRIL 2018

<b>SUN 15</b>	
<b>MON 16</b> D - III	<b>Final Theory Exams</b>
<b>TUE 17</b> D - IV	<b>Final Theory Exams</b>
<b>WED 18</b> D - V	<b>Supplementary Exams Begins</b>
<b>THU 19</b> D - VI	
<b>FRI 20</b> D - I	
<b>SAT 21</b> D - II	

<b>SUN 22</b>	
<b>MON 23</b> D - III	
<b>TUE 24</b> D - IV	
<b>WED 25</b> D - V	
<b>THU 26</b> D - VI	<b>Summer Vacation</b>
<b>FRI 27</b> D - I	<b>Note: Admissions (UG) 2018-19</b> Application forms can be bought from the college office the day after the publication of the Board of Intermediate results on all the working days from 9.00 a.m. to 1.00 p.m. and 2.00 p.m. to 4.00 p.m. on producing the Inter Marks Memo. In case of <b>CBSE/ICSE/other Boards</b> , kindly produce your Hall ticket/ID of XII class.
<b>SAT 28</b> D - II	

## APRIL / MAY 2018

<b>SUN 29</b>	
<b>MON 30</b> D - III	
<b>TUE 1</b>	<b>MAY DAY</b>
<b>WED 2</b> D - IV	
<b>THU 3</b> D - V	
<b>FRI 4</b> D - VI	
<b>SAT 5</b> D - I	

<b>SUN 6</b>	
<b>MON 7</b> D - II	
<b>TUE 8</b> D - III	
<b>WED 9</b> D - IV	
<b>THU 10</b> D - V	
<b>FRI 11</b> D - VI	
<b>SAT 12</b>	<b>SECOND SATURDAY</b>

## MAY 2018

<b>SUN 13</b>	
<b>MON 14</b>	
<b>TUE 15</b>	
<b>WED 16</b>	
<b>THU 17</b>	
<b>FRI 18</b>	
<b>SAT 19</b>	

<b>SUN 20</b>	
<b>MON 21</b>	<b>Commencement of payment of fees for III, V &amp; VII semesters</b>
<b>TUE 22</b>	
<b>WED 23</b>	
<b>THU 24</b>	
<b>FRI 25</b>	
<b>SAT 26</b>	



## MAY / JUNE 2018

<b>SUN 27</b>	
<b>MON 28</b>	
<b>TUE 29</b>	
<b>WED 30</b>	
<b>THU 31</b>	
<b>FRI 1</b>	
<b>SAT 2</b>	<b>TELANGANA STATE FORMATION DAY</b>

<b>SUN 3</b>	
<b>MON 4</b>	
<b>TUE 5</b>	
<b>WED 6</b>	<b>Fee payment ends for III, V &amp; VII Semesters</b>
<b>THU 7</b>	<b>Staff Orientation Day</b>
<b>FRI 8</b>	<b>Staff Orientation Day</b>
<b>SAT 9</b>	<b>SECOND SATURDAY</b>

## JUNE 2018

<b>SUN 10</b>	
<b>MON 11</b> D - I	College Re-opens for III, V & VII Semesters
<b>TUE 12</b> D - II	Orientation for III semester students
<b>WED 13</b> D - III	Orientation for V semester students
<b>THU 14</b> D - IV	
<b>FRI 15</b> D - V	
<b>SAT 16</b> D - VI	

<b>SUN 17</b>	
<b>MON 18</b> D - I	College starts for I semester students (Orientation Day)
<b>TUE 19</b> D - II	
<b>WED 20</b> D - III	
<b>THU 21</b> D - IV	
<b>FRI 22</b> D - V	
<b>SAT 23</b> D - VI	









# LOYOLA ACADEMY DEGREE & PG COLLEGE

## Application for Leave of Absence

Date: \_\_\_\_\_

Day Scholar / Hosteller: \_\_\_\_\_ Boy / Girl: \_\_\_\_\_

Name of the Student: \_\_\_\_\_

Dept. \_\_\_\_\_ Class \_\_\_\_\_ Roll / UID No.: \_\_\_\_\_

Reason for applying for leave: \_\_\_\_\_

\_\_\_\_\_

Absent on (dates) : \_\_\_\_\_ Hours : \_\_\_\_\_

No. of days of absence so far: This week: \_\_\_\_\_

This month: \_\_\_\_\_ This semester: \_\_\_\_\_

In this semester my attendance (percentage) \_\_\_\_\_ as on (date) \_\_\_\_\_

Name of the Parent/Guardian: \_\_\_\_\_

Contact number of the Parent/Guardian: \_\_\_\_\_

Present Residential address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

\_\_\_\_\_

I am aware that a minimum of 75% of attendance is required for eligibility to appear for Semester End Examinations (SEE).

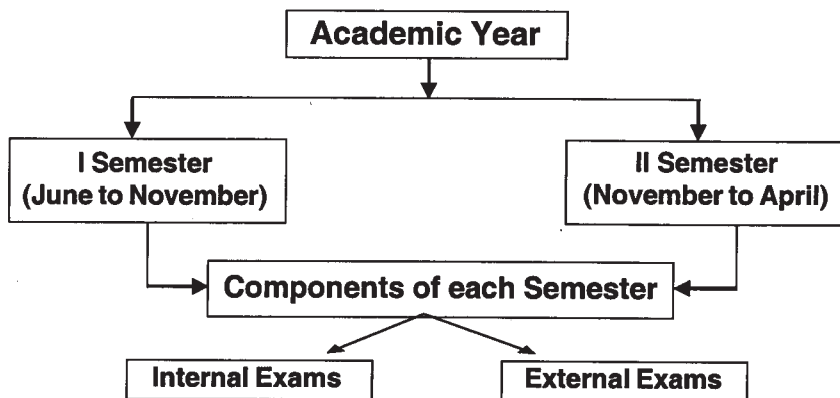
Signature of the Parent/Guardian

Signature of the Student

**Note :** a) In case of a sick leave for 3 or more days, please attach a copy of the doctor's prescription and a medical certificate duly signed by a registered medical practitioner. No sick leave of more than 3 days would be granted without a medical certificate and a copy of the prescription.

b) A student with attendance of 65% to 74% (due to grave illness/ serious accident) is eligible for condonation by on medical grounds.

# LOYOLA ACADEMY UG EXAMINATION SYSTEM (In Gist)



CIA Components (Theory):		
Components	Marks (100)	Marks (40)
1) Weekly test (50min)	15	06
2) Mid-Semester (2hrs)	25	10
3) Pre-final Exam (3hrs)	40	16
4) Assignment	05	02
5) Viva/Seminar	05	02
6) Attendance	10	04
<b>Total</b>	<b>100</b>	<b>40</b>

100 will be converted into 40 as per CIA Weighting.

Attendance Marks	
Minimum attendance required to be eligible for SEE : 75% (attendance marks are zero).	

Percentage	Marks	Percentage	Marks
75.1 to 77.5	01	87.6 to 90.0	06
77.6 to 80.0	02	90.1 to 92.5	07
80.1 to 82.5	03	92.6 to 95.0	08
82.6 to 85.0	04	95.1 to 97.5	09
85.1 to 87.5	05	97.6 to 100	10

CIA Components for all UG courses (Practical):	
Component	Marks
1) Attendance	05
2) Observation / record book	05
3) Practical skills acquired	10
4) Pre-final Practical (3 hours)	20
<b>Total Marks for CIA</b>	<b>40</b>

Min. pass % for CIA is 40% (theory + practical)

SEE Components	
Component	Max. Marks
1) Theory	100
100 will be converted into 60 as per SEE Weighting	
2) Practical	60
<b>Minimum Pass Marks for each semester</b>	
Theory	40% (24/60)
Practical	50% (30/60)

ELIGIBILITY FOR CAMPUS PLACEMENT	
1. Minimum 60% in X Class, Inter & Degree (considered up to II/II, for Agri. students up to III/II)	
2. Only final year students are eligible	
3. There should not be any backlogs in I & II year	
4. In case of Agricultural Students, there should not be any backlogs in I, II & III year	



## DAILY TIME TABLE (ODD SEMESTER)

Hour	1	2	3	LUNCH : 12.15 p.m. to 01.00 p.m.			4	5	6
Time	09.30 a.m. 10.25 a.m.	10.25 a.m. 11.20 a.m.	11.20 a.m. 12.15 p.m.				01.00 p.m. 01.55 p.m.	01.55 p.m. 02.50 p.m.	02.50 p.m. 03.45 p.m.
DAY - I									
DAY - II									
DAY - III									
DAY - IV									
DAY - V									
DAY - VI									

## DAILY TIME TABLE (EVEN SEMESTER)

Hour	1	2	3	LUNCH : 12.15 p.m. to 01.00 p.m.			4	5	6
Time	09.30 a.m. 10.25 a.m.	10.25 a.m. 11.20 a.m.	11.20 a.m. 12.15 p.m.				01.00 p.m. 01.55 p.m.	01.55 p.m. 02.50 p.m.	02.50 p.m. 03.45 p.m.
DAY - I									
DAY - II									
DAY - III									
DAY - IV									
DAY - V									
DAY - VI									

## NOTES (I Semester)


## NOTES (I Semester)


## NOTES (II Semester)


## NOTES (II Semester)


## I, III, V & VII Semesters Examination Almanac 2017-2018

S.No.	DATE	NAME OF THE EXAM
1.	11-07-17	Weekly Test – I
2.	18-07-17	Weekly Test – II
3.	25-07-17	Weekly Test – III
4.	08-08-17 to 11-08-17	Mid-Semester Exams
5.	29-08-17	Weekly Test – IV
6.	06-09-17	Weekly Test – V
7.	15-09-17	Weekly Test – VI
8.	23-09-17	Weekly Test – VII
9.	09-10-17 to 19-10-17	Pre-final Theory Exams
10	25-10-17 to 03-11-17	Final Practical Exams (Regular & Supple.)
11.	06-11-17 to 15-11-17	Final Theory Exams (Regular & Supple.)
12	From 16-11-17	Supplementary Exams Begins for II, IV, VI & VIII Semesters

## II, IV, VI & VIII Semesters Examination Almanac 2017– 18

S.No.	DATE	NAME OF THE EXAM
1.	02-12-17	Weekly Test – I
2.	11-12-17	Weekly Test – II
3.	18-12-17	Weekly Test – III
4.	16-01-18 to 19-01-18	Mid-Semester Exams
5.	03-02-18	Weekly Test – IV
6.	12-02-18	Weekly Test – V
7.	20-02-18	Weekly Test – VI
8.	27-02-18	Weekly Test – VII
9.	08-03-18 to 17-03-18	Pre-final Theory Exams
10.	24-03-18 to 06-04-18	Final Practical Exams (Regular & Supple.)
11	07-04-18 to 17-04-18	Final Theory Exams (Regular & Supple.)
12	From 18-04-18	Supplementary Exams Begins for I, III, V & VII Semesters

## FEW JESUIT HIGHER EDUCATION INSTITUTIONS IN INDIA

1. Andhra Loyola College, Vijayawada, Andhra Pradesh (Estd. 1954)
2. Loyola College, Chennai, Tamil Nadu (Estd. 1925)
3. St. Aloysius College, Mangalore, Karnataka (Estd. 1880)
4. St. Joseph's College, Thirucharapalli, Tamil Nadu (Estd. 1844)
5. St. Joseph's College (Arts, Commerce & Science), Bangalore, Karnataka (Estd. 1882)
6. St. Xavier's College, Ahmedabad, Gujarat (Estd. 1955)
7. St. Xavier's College, Mumbai (Estd. 1869)
8. St. Xavier's College, Kolkata (Estd. 1860)
9. Xavier University, Bhubaneswar, Orissa (Estd. 2013)
10. Xavier Labour Relations Institute (XLRI), Jamshedpur, Jharkhand (Estd. 1949)

## FEW JESUIT ALUMNI IN INDIA

1. Dr. Abdul Kalam, Former President of India (St. Joseph's College, Tamil Nadu)
2. Mr. Viswanathan Anand, Indian Chess Grand Master (Loyola College, Chennai)
3. Mr. Jyoti Basu, Former CM, West Bengal (St. Xavier's Collegiate School)
4. Dr. Rabindranath Tagore, Poet, Philosopher, and Scholar (St. Xavier's College, Calcutta).
5. Mr. Sabeer Bhatia, Founder of Hotmail (St. Joseph's College, Bangalore, India)
6. Mr. Rahul Dravid, Former Indian Cricketer (St. Joseph's College of Commerce, Bangalore)
7. Mr. Sourav Ganguly, Former Indian Cricket Captain (St. Xavier's, Kolkata)
8. Dr. Zakir Hussain, Indian Musician (St. Xavier's College, Mumbai)
9. Mr. Lakshmi Mittal, Businessman and Industrialist (St. Xavier's College, Calcutta)
10. Mr. Narasimhan Ram, Editor in Chief of The Hindu (Loyola College, Chennai)
11. Dr. R. Venkataraman, Former President of India (Loyola College, Chennai)
12. Mr. Joseph Vijay, Tamil Actor (Loyola College, Chennai)
13. Mr. Surya, Tamil Actor (Loyola College, Chennai)
14. Mr. P. Chidambaram, Former Union Finance Minister (Loyola College, Chennai)
15. Mr. C. Ranga Rajan, Former Governor of Andhra Pradesh (Loyola College, Chennai)
16. Dr. Y.S. Rajasekhara Reddy, Former CM of AP (Andhra Loyola College, Vijayawada)
17. Mr. G. Mahesh Babu, Telugu Actor (Loyola College, Chennai)
18. Mr. D. Venkatesh, Telugu Actor (Loyola College, Chennai)
19. Sir. Jagadish chandra Bose, Scientist (St. Xavier's Collge, Kolkatta)